

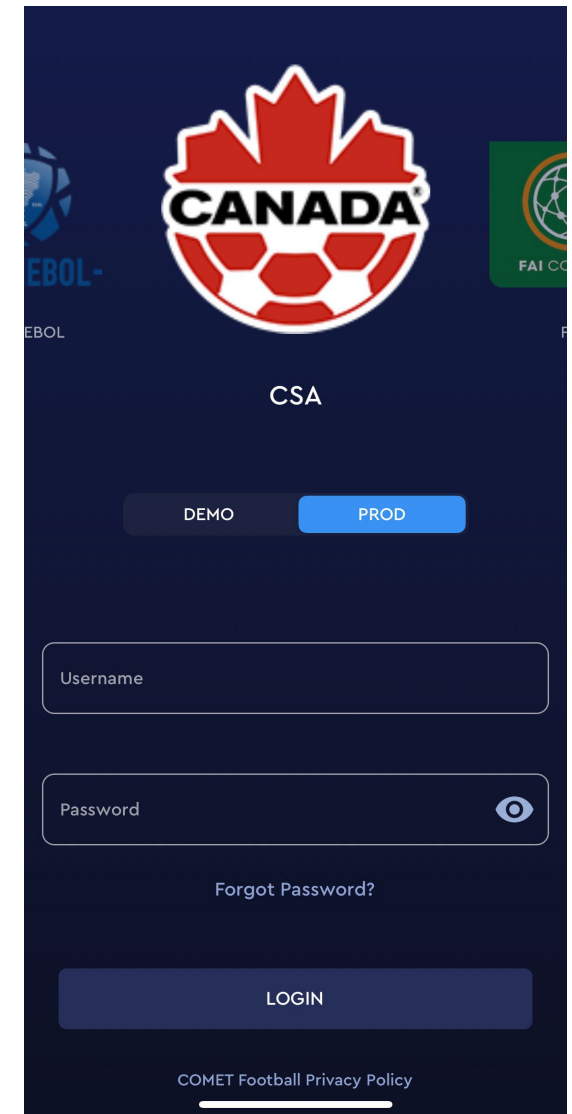
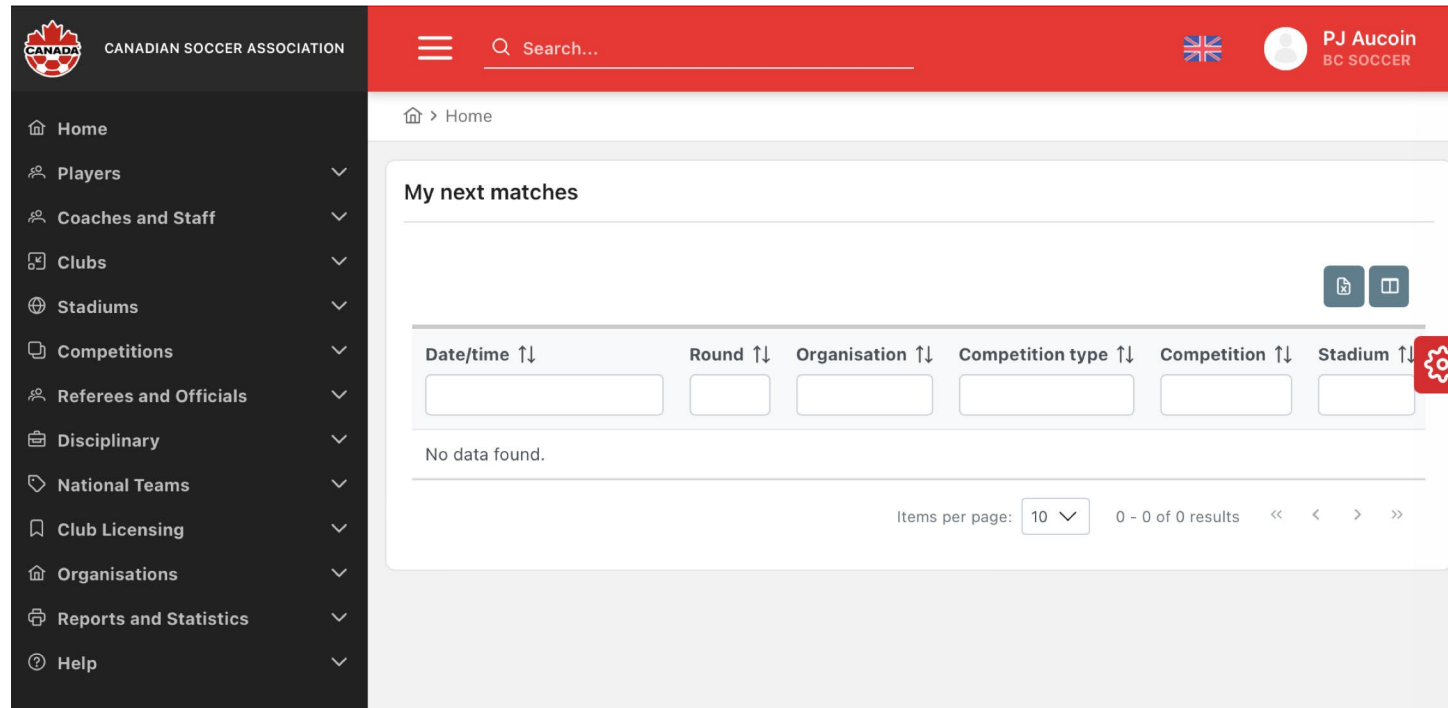
# COMET Guide for Referees



- [Click here](#) for a tutorial video.
- **The rest of the presentation includes a step-by-step guide on how to use the COMET Football App**

# LOGGING IN

- GO TO [HTTP://COMET.CANADASOCCER.COM/](http://COMET.CANADASOCCER.COM/)
- ON THE MOBILE APP BE SURE TO SELECT CANADA SOCCER (CSA) ON THE ORGANIZATION SELECTION BAR
- ENTER YOUR USERNAME AND PASSWORD TO LOGIN
- ONCE YOU LOGIN YOU WILL ARRIVE AT YOUR HOME PAGE

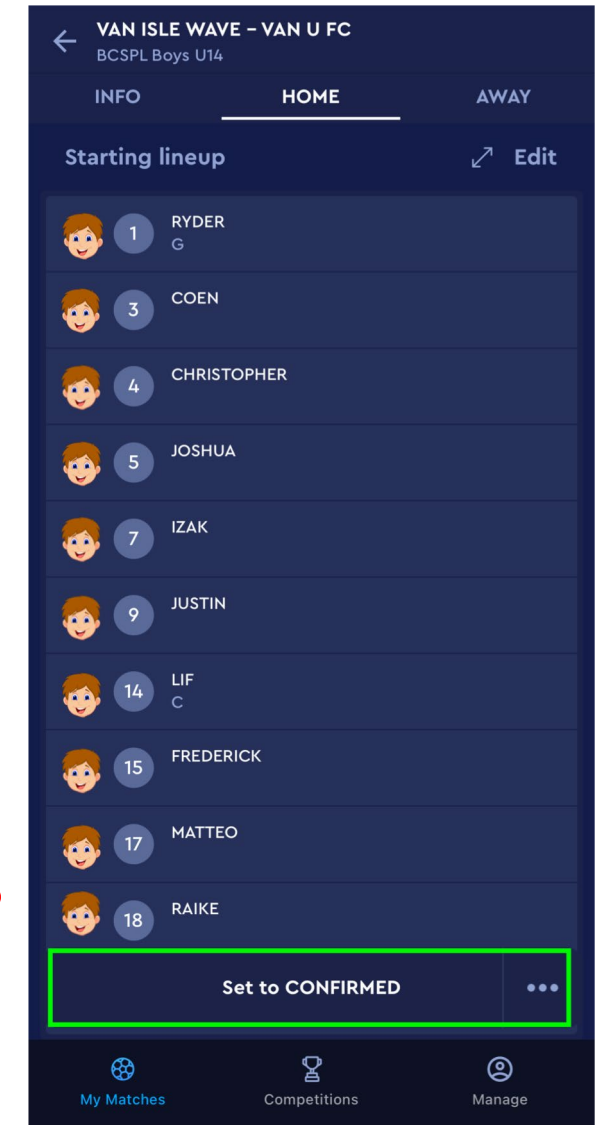
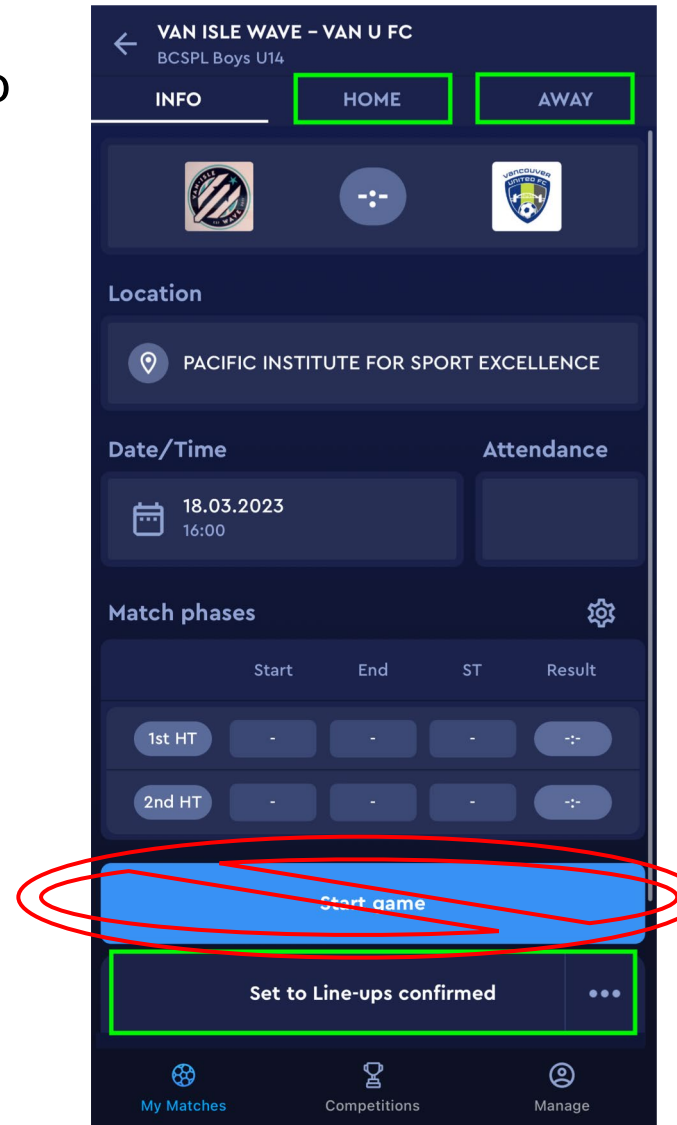




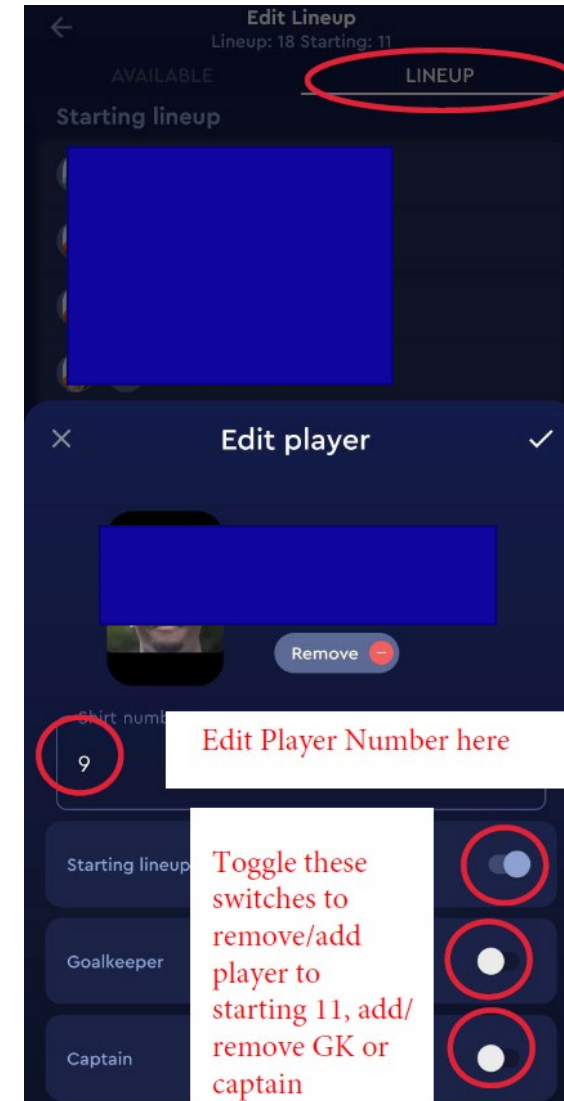
# MATCH DAY

# MATCH SCREEN - MOBILE

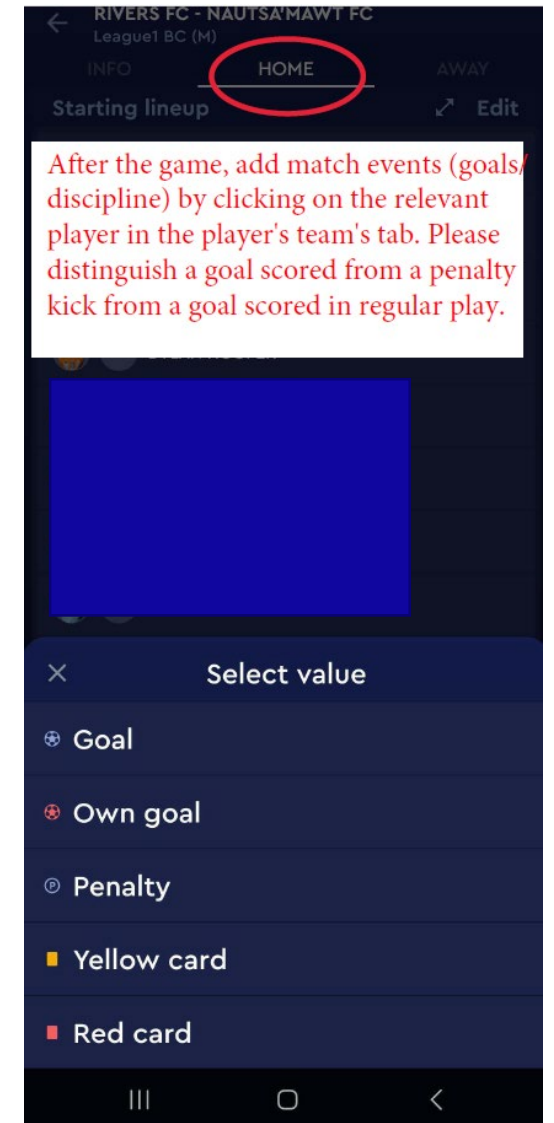
- The match screen has several tabs related to the different areas of the match.
- The first tab “match” provide the basic match details
- The next two tabs list the team details.
- Clicking into a team's tab allows you to view player id cards and set lineup to ‘confirmed’
- DO NOT click Start Game as this will lock you out of the game for reporting later
  - If this happens, reach out to [hagenherold@bcsoccer.net](mailto:hagenherold@bcsoccer.net) to open the game back up



- Check player IDs by clicking on a player and viewing the photo
- You can edit the starting lineup and numbers by clicking the edit button in the top right corner
- Go to the lineup tab and then change the number/captain/goalkeeper role if necessary
- Once the lineups have been checked, click Lineups Confirmed

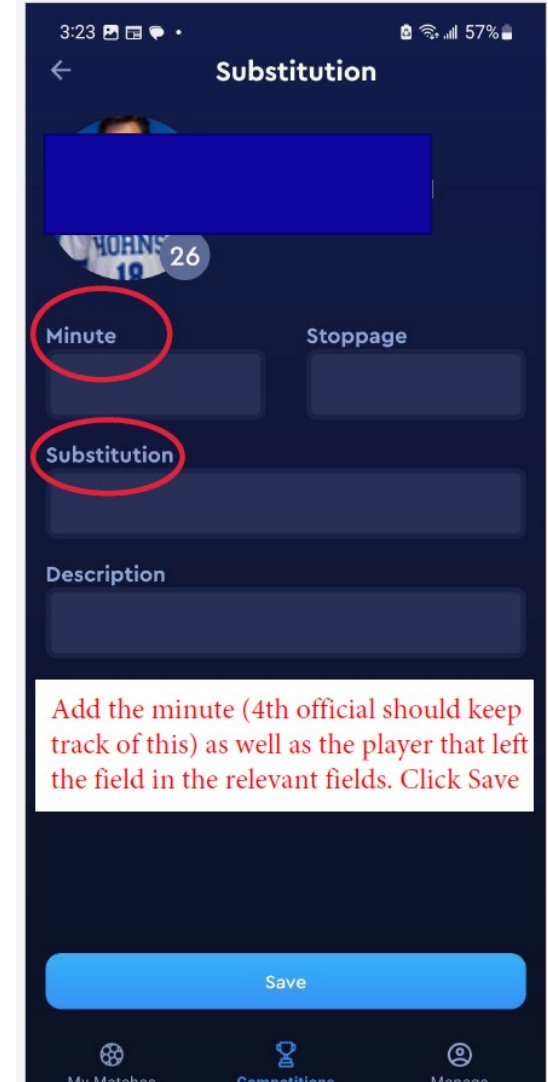
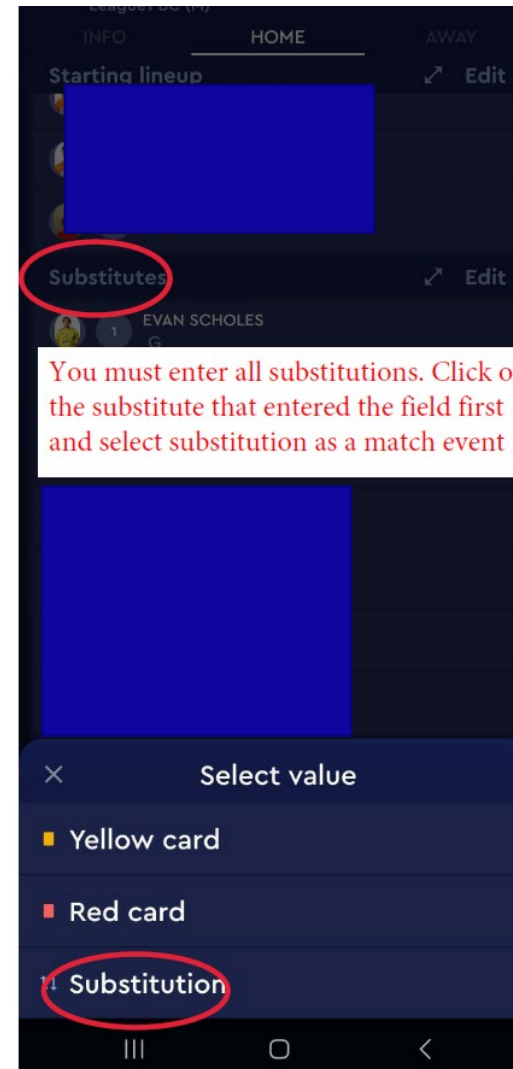


- Please ensure that you report all match events promptly after the game
- Match events can be entered by navigating to the team's tab and selecting the applicable player.
- Select which type of match event (Goal, Yellow Card, Penalty)
  - Please select penalty if the goal was scored off a penalty and Goal if the goal was scored from regular play
- COMET will auto populate the score based on the match event



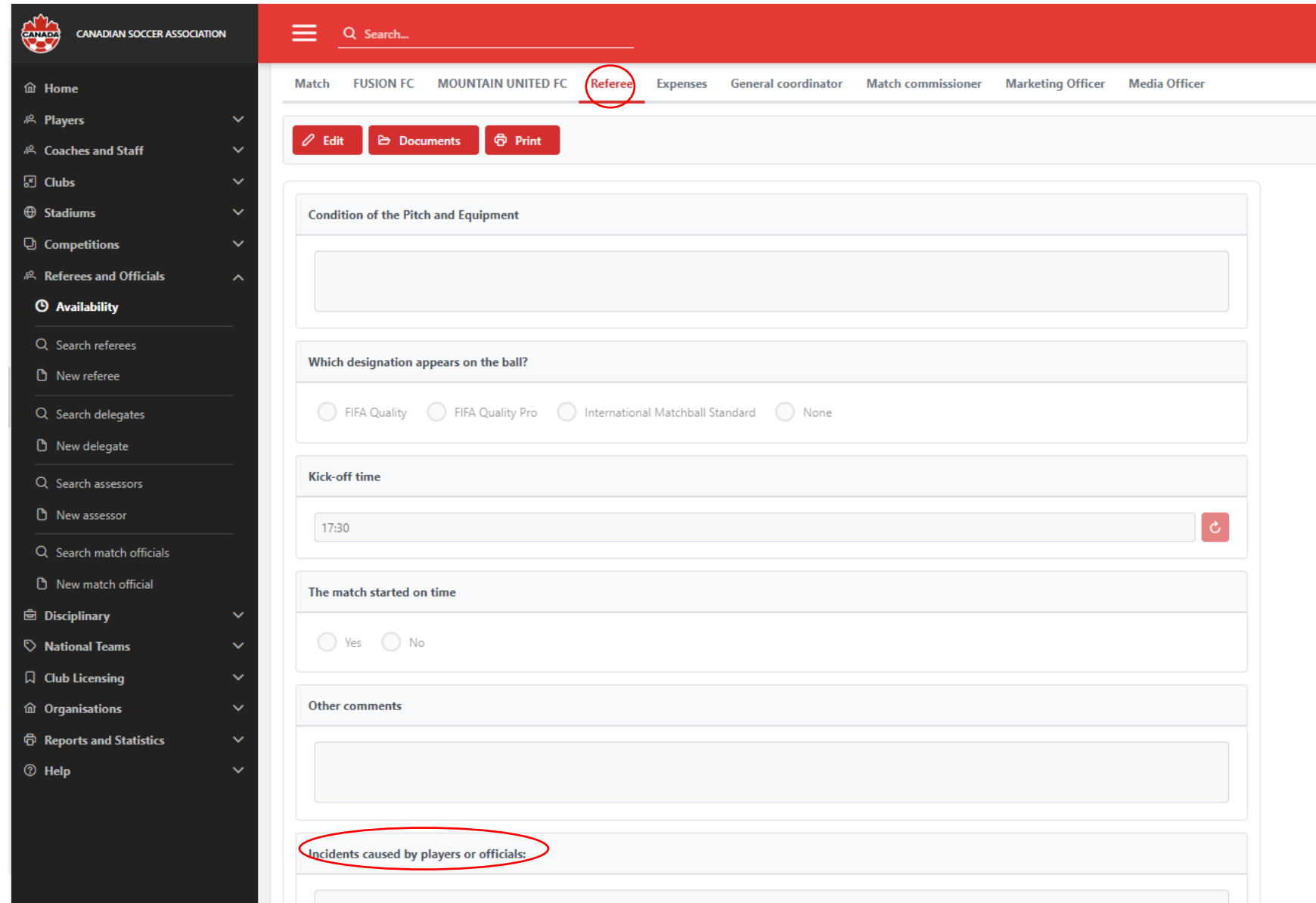
# SUBSTITUTIONS

- You must enter a substitution if a player that scored is not listed in the starting 11
  - The only match events that can be listed for substitutes are Substitutions and Yellow/Red Cards. Once they are substituted in, you can enter goals for them
- You can enter substitutions by clicking on the substitute and adding Substitution as a match event for that player
- You will then be prompted to add the time of the substitution and the player who left the field



# Special Incidents

If you experience abuse from parents/spectators or there are incidents caused by players/coaches after the match for which you did not issue a red card, enter this into the special incident report under the referee tab in the desktop version of COMET



The screenshot displays the desktop version of the COMET system. On the left is a dark sidebar with the Canadian Soccer Association logo and a navigation menu. The main content area has a red header with a search bar and navigation tabs. The 'Referee' tab is selected and circled in red. Below the header are buttons for 'Edit', 'Documents', and 'Print'. The form contains several sections: 'Condition of the Pitch and Equipment' (with a text area), 'Which designation appears on the ball?' (with radio buttons for FIFA Quality, FIFA Quality Pro, International Matchball Standard, and None), 'Kick-off time' (with a text input showing 17:30 and a refresh button), 'The match started on time' (with radio buttons for Yes and No), and 'Other comments' (with a text area). At the bottom, the text 'Incidents caused by players or officials:' is circled in red.

CANADIAN SOCCER ASSOCIATION

Home  
Players  
Coaches and Staff  
Clubs  
Stadiums  
Competitions  
Referees and Officials  
Availability  
Search referees  
New referee  
Search delegates  
New delegate  
Search assessors  
New assessor  
Search match officials  
New match official  
Disciplinary  
National Teams  
Club Licensing  
Organisations  
Reports and Statistics  
Help

Match FUSION FC MOUNTAIN UNITED FC Referee Expenses General coordinator Match commissioner Marketing Officer Media Officer

Edit Documents Print

Condition of the Pitch and Equipment

Which designation appears on the ball?  
 FIFA Quality  FIFA Quality Pro  International Matchball Standard  None

Kick-off time  
17:30

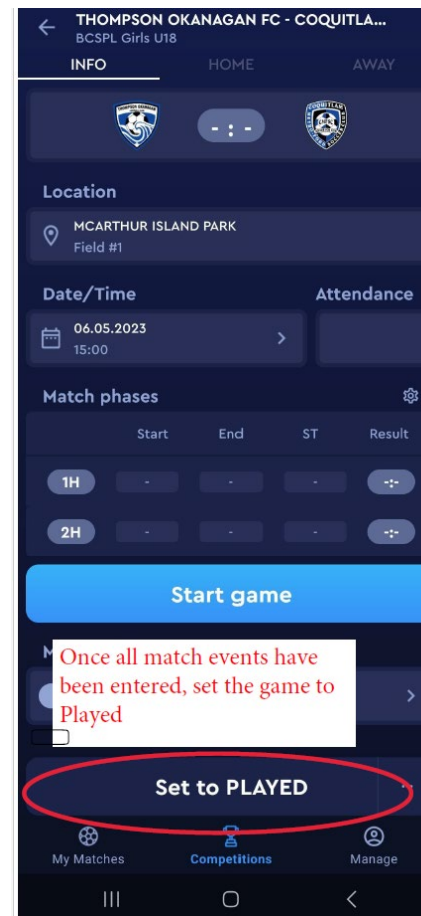
The match started on time  
 Yes  No

Other comments

Incidents caused by players or officials:

# SET MATCH TO PLAYED

- **Once all match events have been entered (including all discipline and goals), return to the main match tab and select Played**
- **Double check that the score is correct as it should have auto-loaded all match events**





# Questions?

Please email [hagenherold@bcsoccer.net](mailto:hagenherold@bcsoccer.net)

## BC Soccer Partners

