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 Quesnel Youth Soccer Association

 (250)992-2223

QUESNEL YOUTH SOCCER ASSOCIATION

Job Title: Assistant Technical Director / Sponsorship Coordinator

Location: Quesnel Youth Soccer association

Job Type: Full-time

Reports To: Technical Director / Executive Director

Job Overview: The **Assistant Technical Director / Sponsorship Coordinator** plays a dual role in supporting technical operations and securing sponsorships. This position assists in the planning and execution of technical projects, events, or productions while also developing relationships with sponsors and ensuring financial backing for the organization.

Key Responsibilities:

- Assist the **Technical Director** in overseeing technical aspects of the community and Strikers Program.
- Help to create new programs and coordinate the grassroots program Community.
- Assist in troubleshooting technical issues and implementing solutions.
- Maintain and organize technical equipment and resources.

Sponsorship & Fundraising Coordination:

- Develop and implement sponsorship strategies to secure financial and in-kind support.
- Research and identify potential sponsors aligned with the organization's mission.
- Prepare sponsorship proposals, presentations, and agreements.
- Maintain relationships with existing sponsors, ensuring fulfillment of contractual obligations.
- Coordinate sponsor activations, branding, and promotional activities at events.
- Track sponsorship performance and provide reports on impact and ROI.

Qualifications & Skills:

- Bachelor's degree in Business, Marketing, Technical Management, Event Management, or a related field (preferred).
- Experience in technical operations, event coordination, or sponsorship management.
- Ability to work evenings and weekends as needed for programs. Certification in grassroots or youth soccer coaching (preferred but not required).
- Strong leadership and communication skills.
- Must pass a background check.

How to Apply:

Interested candidates should submit their resume and a brief cover letter outlining their coaching experience and passion for youth soccer to: td.qysa@gmail.com . Applications will be reviewed on a rolling basis until the position is filled.

Join us in fostering a love for soccer and helping young players develop their skills and confidence!