

	Nomination Committee
Mandate	The Nomination Committee is a Board committee of Broomball Canada. Its primary responsibility is the oversight and implementation of annual Board of Director nominations and elections.
Key Duties	<p>The Nomination Committee will perform the following key duties:</p> <ul style="list-style-type: none"> • Seek, identify and recruit qualified individuals to stand for election as Directors – in addition to seeking candidates through the usual networking channels within the local sport community, the Committee will also issue an open call for nominations through promotional efforts including, but not limited to, press releases, Broomball Canada’s website and the websites of Broomball Canada’s provincial partners, Broomball Canada, other online services where suitable, and advertisements in local newspapers. • Ensure that candidates for election meet the qualifications to serve as a Director, and fulfill the requirements set out in Broomball Canada’s Bylaws. • Determine what skills and qualities are necessary for the Board to possess • Communicate directly with each candidate to discuss the roles, responsibilities and expectations of a Director. • Promote diversity of the Board in relation to gender, age, language, ethnicity, professional backgrounds, and personal experiences. • Have regard to the specific and desired competencies required on the Board as a whole in soliciting nominations. • In accordance with the Bylaws, oversee all aspects of the election procedures leading up to and at the Annual General Meeting, including identifying and enforcing specific timelines and any other administrative requirements. • Where appropriate, identify individuals for future nomination as Directors and maintain this information for use by future Nomination Committees.

	<ul style="list-style-type: none"> • Carry out these duties in a manner that encourages a long-term view of leadership needs, as well as Board succession planning. • Such additional duties may be delegated to the Committee by the Board from time to time.
Authority	<p>The Committee will exercise its authority in accordance with the Broomball Canada Bylaws and the provisions as set out in this Terms of Reference and will do so without interference from the Board.</p> <p>The Committee, with approval from the Board, may establish sub-committees or Task Forces to deal with specific issues in relation to the mandate of the Committee.</p>
Composition	<p>The Committee will be composed of three (3) individuals appointed by the Board. The Board will appoint an individual to act as the Chair.</p> <p>Members of the Committee will serve terms of two years, which may be renewed by the Board.</p>
Meetings	<p>The Committee will meet by telephone or in person, as required. Meetings will be at the call of the Chair.</p>
Resources	<p>The Committee will receive the necessary resources from Broomball Canada to fulfill its mandate. The Committee may, from time to time, receive administrative support from Broomball Canada.</p>
Reporting	<p>Status reports at a meeting of the Board, or full reports at a meeting of the Members, shall be presented by the Chair.</p>
Approval and Review	<p>The Board will review these Terms of Reference on a regular basis, with input from the Committee as required.</p>
Other	