

Board of Directors Meeting

DATE: March 4, 2025

LOCATION: Google Meet

TIME: 7:30 pm

ATTENDANCE: Jeff, Bow, Andrea Carey, Kelly Chaplin, Geoff Dawson Karla Easingwood, Ian Fleetwood, Angela Harvie, Genai Loudoun, Donna Perman, Angela Wayland, Jessica Werk, Laurie Wishart

GUEST: Amanda Leitch

REGRETS: Leah Kulas, Lisa Parkes

ABSENT: Lyndsie Armstrong, Judith Hales, Laura Reaney, Jordan Sundher, Maegan Thompson, Joseph Toronyi, Meredith Walker

1. Call to Order - 19:33
2. Approval of Agenda - (Karla Easingwood / Donna Perman) - Carried.
3. Review and approval of minutes from January 21, 2025 (Laurie Wishart/ Kelly Chaplin) - Carried.
4. eVotes since last meeting - NONE
5. Business arising from Minutes:
 - a. July 16, 2019
 - i. Trademark the team name "Victoria Reign" (Lisa) - PENDING
 - b. August 11, 2020
 - i. Circulation of third party request guidelines (before the officers)- PENDING
 - c. September 21, 2020
 - i. Hiring of Administrative Assistant (Ian) - on the schedule for this year now that we have the grant - PENDING
 - e. November 21, 2023

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- i. Board approval of Participant Protection, Tournament, and Third Party Requests Policies (Donna) - PENDING
 - iv. Prepare EDI and Dispute Resolution Policies (Donna) - PENDING
- f. June 18, 2024
 - i. Apply for BC Hockey \$5,000 per-Female Zone funding (various Directors) - LAST CHANCE
 - ii. Create specific registration categories and instructions for returning players/transfers (Ian/Laurie) - PENDING
 - iv. Get all policies currently in draft form into final form and adopted (Governance) - PENDING
 - v. Consider adding a rule into the Manager's Manual about A's and C's (Laura) - PENDING
- g. July 21, 2024
 - i. Coach's Manual (Jordan) - PENDING
- h. September 3, 2024
 - i. Send out Participant Protection Policy for an e-vote (Donna and Ian) - PENDING
 - ii. BC Hockey Championships 2024 Sponsorship Recognition reminder (Ian) - PENDING
- i. October 15, 2024
 - i. Decide by March 15th whether we will put in any rule changes regarding U13 Development to the VIAHA AGM - PENDING
Discussion on this, but clarification that we originally proposed a U13-Development team to VIAHA as a one-year project to facilitate player development with a goal of forming second Competitive teams at U13 and U15 for 2025-26. Not likely to be a recurring issue.
- j. November 26, 2024
 - i. Create a reference document for gifts for guests. and line items in the budget (Andrea) - UNDER REVIEW
- k. January 21, 2025
 - i. Arrange for one coach from each team to take the online Goaltending Level 1 coaching course () - PENDING

- ii. Include info about compliance with rules/regulations for gaming licenses in Manager's Manual moving forward (Laura) - PENDING
- iii. Source a permanent trophy or plaque for the Youth Volunteer of the Year award in advance of Awards for this season (Laura with Maegan) - PENDING

6. President Report

- a. Hockey Canada Update
 - i. Discussion about the Hockey Canada rules for overtime, which allow for endless play until a 'sudden victory' goal is scored, and the impractical implications for minor hockey with limited ice contracts and non-minor hockey user groups owning ice contracts that follow playoff games. Suggestion from Kelly to pursue ice contracts for weekends with a "block" of ice time rather than shorter bookings.
- b. BC Hockey Update
 - i. Game Change segment has been filmed; awaiting details for its release.
- c. VIAHA Update
 - i. Update about the situation with the North Island Impact team adding players to their roster just prior to the deadline. Concerns raised by many. Ian and Laurie have reviewed the transactions in detail and they are completely acceptable from an administrative perspective. Kelly suggested pursuing a rule change around playoff eligibility, such that a player needs to have played a minimum number of League games or a threshold percentage of all the team's games, apart from situations related to illness or injury. Kelly will draft a roster rule.
- d. PCAHA Update
 - i. No updates since last meeting
- e. Local MHAs update
 - i. VIAHA South Island Presidents Meeting
 - 1. Discussion about VIAHA Scheduling issues and late release of ice back to MHAs
 - 2. Discussion of MHA ice allocators playing a role in League scheduling



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- f. Correspondence

- 7. Administration Committee Report (VP Administration)
 - a. Governance -
 - i. Several policies remain in development. Some just requiring formatting updates but content is firm.
 - b. Safety and Risk Management
 - i. An update that all usual return to play protocols are being followed
 - c. Managers
 - i. Awards and Scholarships Committee for this year is set: Laura, Jessica, Genai, Donna, Angela Harvie.
 - 1. Plan to use email and social media to boost the Awards applications
 - 2. Scholarship applications will be open March 17-31
 - d. Referee in Chief
 - i. Leah has asked to be relieved of the referee assignments for the remainder of the 2024-25 season.

- 8. Hockey Operations Committee Report (VP Hockey Operations)
 - a. Coaches
 - i. Coaches “Hot Stove” meeting set for March 29 in Richmond (23 of 26 teams). Location TBD.
 - b. Development
 - i. Scott Grover contracted for power skating session (beginners)
 - ii. Reign Spring Hockey - 4 teams
 - iii. Spring/Summer programs taking shape
 - iv. Sharp Shooter Clinic booked with Brandon Wong and MP
 - v. Competitive Pathways program pending
 - c. Goaltending
 - i. Amada Leitch has stepped in as a Coordinator and will be having a transition meeting with Andre Wuest (former Director)
 - d. Recreational Hockey
 - i. Playoff updates:
 - 1. U11-C2 will play vs CVMHA in the South Island Championship game
 - 2. U11-Development - will play in semi-final

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3. U13-C2 will play the winner of (U13-C4 vs SDMHA) in the South Island Championship
 4. U15-C1 won the League Banner
 5. U15-C2 vs U15-C1 in the South Island Championship game
 6. U21 Program update: Significant attrition from previous season (15 eligible players did not return). Also another 12 players known in the community who opted not to register and another 10 from UVic Thunderfest known to be experienced players who did not register. Partial refund given due to lack of ice time. Next season plan to expand to 4 teams with game times scheduled in advance. Suggest reevaluate fees based on competing options.
- e. Competitive Hockey
 - i. None of the Reign 'A' teams advanced to the BC Hockey Championship
 - ii. Continued planning for the possibility of AA programming in 2025-26
 - iii. Player Evaluation Policy is under revision and will come back to the Board prior to the 2025-26 season.
 - f. Referee in Chief
 - i. No report
9. Public Relations Committee Report (Secretary)
- a. Communications
 - i. Lots going on with social media as always; working on getting a "Reign Raves" section up on the website
 - b. Brand
 - i. Did a Reign Gear push over the holidays with pop-up sales at the Holiday Ice Fest and during the Battle of the Biscuit Jamboree
 1. Ruffneck scarves - limited quantities remain
 2. GONGSHOW toques - Limited quantity
 3. GONGSHOW ball caps - sold out
 - ii. Current hold on having Reign Gear at Kirby's until we figure out what this will look like in terms of profit sharing.
 - c. Special Events
 - i. Annual Awards Banquet April 13th @ ABSC
 - d. Promotion -

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- i. Booth on the concourse for WHL Royals Women in Sport Night (March 7) - thanks to those who are volunteering to staff it;
- ii. Reign participation in BCIHL International Women's Day event
- iii. Three Reign teams participating in Victoria Hockey Legacy Society "Century Celebration" (March 28-30), recognizing 100 years since Victoria Cougars won the Stanley Cup (all the remaining 23 teams are away at the Richmond tournament).
- iv. Victoria Day Parade - Application submitted.
- v. Jessica is exploring some school-based presentations to promote Reign events in summer.
- vi. Hockey Canada "Game Change" - filming is complete.
- e. Recruitment & Mentorship:
 - i. Esso Fun Days
 - 1. April - 6 session program at Pearkes
 - 2. June - 6 session program at Westhills
 - 3. August - tentative plans for 6-session program at Panorama
 - ii. NHL/NHLPA First Shift
 - 1. Fall 2024 program - 31 of 45 participants have signed on to continue with CRFMHA programs (29 in Overtime! and 2 placed on teams mid-season).
 - 2. Winter 2025 program (Feb/Mar) nearly complete.
 - 3. Application for 2025-26 program has been submitted.

10. Financial Report (Treasurer)

- a. Treasurer report - Kelly believes we are on pace to finish the season with a surplus of \$25,000-30,000 or revenue over expenses. Seems that we should be in a go forward position for the paid Administrator position.
 - i. Request for all Board members with reimbursement claims to submit receipts by March 20 so Kelly can process them prior to our fiscal year end on March 31.
- b. Registration -
 - i. Final count for the 2024-25 season was 468 players.
 - ii. Plan to keep the same registration timelines for 2025-26:
 - 1. Phase 1 (returning players) - May 1
 - 2. Phase 2 (transfers and new-to-hockey) - May 15
- c. External Funding - Fundraising and sponsorship update:

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- i. Chuck-A-Puck at the Royals Pink in the Rink game (\$1700 raised and we sold all the pucks, but they had not supplied us with the agreed number of pucks, so we could have made more).
 - ii. Association 50/50 draw - Runs through the month of Feb; net amount to MHA will be about \$16,000; significantly less than prior season, although last year was a leap year.
 - iii. Scotiabank 'Hockey For All' - We received commitment from 6 local Scotiabank Branches, but not all have provided the sponsorship cheque or the merchandise package. Season is nearly over. Ian is following-up with the remaining Branches on the pending items.
 - d. Tournaments
 - i. Family Day Ice Fest was a success again. It was run as a U18-only event. There were 6 visiting teams.
 - e. Ice
 - i. No new issues
 - f. Equipment
11. New Business
- a. Player Assistance Fund is now operational with a review panel in place and funds available for distribution to applicants to support CRFMHA players.
 - b. This is the final Board meeting prior to the AGM. Ian expressed sincere thanks to all Board members, but particularly those who are departing after the AGM and especially those who have served on the Board of Directors for multiple terms.
12. Google Calendar Review
- WHL Royals WOMEN IN SPORT NIGHT - March 7, 2025
 - Finance Committee - March 10, 2025
 - Victoria Hockey Legacy Society 'Century Celebration' - March 27-30, 2025
 - Public Relations Committee - April 1, 2025
 - Officers Committee - April 8, 2025
 - 4th Annual CRFMHA Awards Banquet - April 13, 2025
 - Hockey Operations Committee - April 15, 2025
 - Administration Committee - April 22, 2025
 - Annual General Meeting - April 30, 2025 (tentative)
13. Adjournment @ 20:50 (Karla Easingwood / Andrea Carey) - Carried.



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