

Board of Directors Meeting Minutes

DATE: July 22, 2025

LOCATION: Google Meet

TIME: 20:00 h

ATTENDANCE: Ian Fleetwood, Amanda Leitch, Amanda Watt, Amanda Wayland, Chandra Berkan Hezempa, Emma Rossander, Genai Loudoun, Geoff Dawson, Jeff Bow, Jessica Wallace, Jessica Werk, Karla Easingwood, Kelly Chaplin, Laura Reaney, Lindsey Lacombe, Lindsay Wilson, Lyndsie Armstrong, Maegan Thompson, Matt Billinghamurst, Meredith Walker.

REGRETS: Angela Harvie, Andrea Carey.

ABSENT: Joseph Toronyi, Jordan Sundher.

1. Call to Order 20:11 h
2. Approval of Agenda: (Jessica Werk, Laura Reaney) - Carried
3. Review and approval of prior minutes
 - a. June 10, 2025 - Defer (Minutes had not been precirculated).
4. eVotes since last meeting:
 - a. None
5. Business arising from Minutes:
 - a. July 16, 2019
 - i. Trademark the team name "Victoria Reign" (Lisa Parkes) - PENDING
 - b. August 11, 2020
 - i. Circulation of third party request guidelines (before the officers)- PENDING

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- c. September 21, 2020
 - i. Hiring of Administrative Assistant (Ian) - on the schedule for this year now that we have the grant - PENDING
- d. November 21, 2023
 - i. Board approval of, Tournament, and Third Party Requests Policies (Donna - Transfer to Laura) - PENDING
 - ii. Prepare EDI and Dispute Resolution Policies (Donna - Transfer to Laura) - PENDING
- e. June 18, 2024
 - i. Get all policies currently in draft form into final form and adopted (Governance) - PENDING
 - ii. Consider adding a rule into the Manager's Manual about A's and C's (Laura) - PENDING
- f. July 21, 2024
 - i. Coach's Manual (Jordan) - PENDING
- g. September 3, 2024
 - i. BC Hockey Championships 2024 Sponsorship Recognition reminder (Ian) - PENDING
- h. November 26, 2024
 - i. Create a reference document for gifts for guests. and line items in the budget (Andrea) - PENDING - to be incorporated into Brand and Representation Policy.
- i. January 21, 2025
 - i. Include info about compliance with rules/regulations for gaming licenses in Manager's Manual moving forward (Laura) - PENDING
 - ii. Source a permanent trophy or plaque for the Youth Volunteer of the Year award in advance of Awards for this season (Laura with Maegan) - PENDING
- j. March 4, 2025
 - i. Draft a roster rule regarding eligibility for District playoffs (Kelly)
 - ii. Add a "Reign Raves" section to the website (Angela)
- k. June 10, 2025
 - i. Share BC Hockey Summit Report - Ian - DONE



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- ii. Inquire regarding BC Hockey AGM delegation - Ian - DONE
 - iii. Follow-up with PCAHA regarding 2025-26 Interlock - Ian - DONE
 - iv. Consider the role for a “Players Voice” - Admin Committee - PENDING
 - v. Advertise for interest in Board vacancies - Angela and info@ - DONE
 - vi. Merch Committee to meet in June/July - Ian will notify - DONE
6. President Report
- a. BC Hockey Update
 - i. Scholarship announcements pending; Winners are aware and will be announced on social media closer to the start of the season.
 - b. VIAHA Update
 - i. Female ‘A’ team configurations announced by Facebook post
 - c. PCAHA Update
 - i. Interlock updates - No changes to Terms of Reference supplied by June 30 deadline, but PCAHA does want some changes.
 - d. Local MHAs update
 - i. South Island Presidents Meeting on July 9.
 - 1. U7/U9 Programming
 - 2. Consideration of joint practice regarding use of contractors
 - e. Correspondence
 - i. Non-sanctioned - Members of Hockey Operations Committee are drafting messaging to any Reign families known to be pursuing non-sanctioned hockey programs
 - f. Other
 - i. Election results from the Special General Meeting announced to the Board.
7. Administration Committee Report (VP Administration)
- a. Governance
 - i. Player Evaluation Policy (see below)
 - ii. Diversity, Equity, Inclusion - draft completed; under review
 - b. Safety and Risk Management
 - i. ePact pending
 - c. Managers

- i. Manual and Meetings
 - d. Referee Assignor
 - i. NEW: Lindsey Lacombe
- 8. Hockey Operations Committee Report (VP Hockey Operations)
 - a. Coaches
 - i. Coach survey - results distributed
 - ii. Technical package for evaluations - under development
 - b. Development
 - i. Beginner Development Program has wrapped up
 - ii. Friday Night Development - ongoing
 - iii. Reign Elite Skills Camp is nearly full
 - iv. Rep Prep - 13-14 are registered per Division
 - v. Bust the Rust - Registration Pending
 - c. Goaltending
 - i. Collecting, inventory and repairing gear
 - ii. Storage locker organization ongoing
 - iii. Try Goaltending program coming up
 - iv. Development of a program for goalie development through the season
 - d. Recreational Hockey
 - i. Team formation taking place
 - 1. 3-4 additional teams
 - 2. Review of current registration by Division
 - 3. U7/U9 programming
 - a. U9: Combined birth years, aim for equal number of birth years per team
 - b. U9: Added development opportunities for U9
 - e. Competitive Hockey
 - i. Tryouts - Schedule development, software, evaluators recruitment
 - ii. Tryout numbers are good
 - f. Referee in Chief
 - i. NEW: Jessica Wallace
 - ii. Opportunity exists for a refresher course if desired.
- 9. Public Relations Committee Report (Secretary)
 - a. Communications



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- i. Reign Raves - portal for recognition
 - ii. Posts - RESC, Bust the Rust
 - b. Special Events
 - i. Survey for Welcome Back Event - results pending
 - c. Promotion
 - i. Community engagement events
 - 1. Thunderfest UVic - Early Sept
 - 2. Formation Day (CFB Esquimalt) - Sept
 - 3. Centre Mountain Lelum Middle School - Sept
 - 4. Westshore Rebels - Women in Sport Recognition Game - Late Sept
 - ii. CHEK - Inspiring Island Women (to air on Aug 1)
 - d. Recruitment & Mentoring
 - i. NEW: Emma Rossander
 - ii. Esso Fun Day - Aug 11-20 (Panorama)
 - 1. Invitations to be distributed now
 - a. 78 expressions of interest
 - iii. NHL/NHLPA First Shift
 - 1. Fall (45 participants)
 - 2. Winter (45)- Combined gear fit with VMHA
 - 3. Spring (30)
10. Financial Report (Treasurer)
- a. Registration
 - i. Numbers reviewed above by Geoff
 - ii. Currently about 8% above previous season; dropped off a bit
 - b. Tournaments
 - i. Remembrance Day Tournament - SEAPARC ice Secured
 - ii. Other ice contracts pending - Jessica will forward to Kelly
11. New Business
- a. Proposed 2025-26 Budget
 - i. Precirculated on July 17
 - ii. Thanks for those who submitted feedback and information
 - iii. May need to be updated in the next few days with respect to updated socks and jersey numbers
 - iv. May need adjustments for the final ice contracts

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- v. eVote to be circulated once the numbers are updated
 - b. Player Evaluation Policy - Version 5.0 (Draft)
 - i. Many proposed changes made over the last two years, but as yet not formalized by the Board.
 - ii. Summary of changes reviewed by Geoff Dawson (as pre-circulated on July 20).
 - iii. **MOTION:** To accept Player Evaluation Policy v 5.0 as pre-circulated and without revision (Dawson / Bow) - carried.
 - c. Welcome to our new Board members - Emma Rossander, Jessica Wallace and Lindsey Lacombe
 - i. Orientation session TBD
12. Adjournment: Thompson / Loudoun @ 21:19 (unanimous)

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