

Board of Directors Meeting

DATE: Nov 25, 2025

LOCATION: Google Meet

TIME: 20:00

ATTENDANCE: Ian Fleetwood, Amanda Leitch, Amanda Watt, Angela Harvie, Lindsey Lacombe, Emma Rossander, Lyndsie Armstrong, Kelly Chaplin, Chandra Berkan Hozempa, Geoff Dawson, Jessica Werk, Lindsay Wilson, Maegan Thompson, Matt Billinghamurst, Andrea Carey, Joseph Toronyi.

REGRETS: Laura Reaney, Genai Loudon, Angie Wayland, Jessica Wallace

ABSENT: Meredith Walker, Jordan Sundher, Karla Easingwood, Jeff Bow

1. Call to Order: 20:03
2. Declaration of conflict of interest:
 - a. Maegan Thompson - Husband coaches U15-A1; Sister coaches U7-C2
 - b. Jessica Werk - Husband is a coach in CRFMHA
 - c. Angela Harvie - Is the Team Manager of U18-C3
 - d. Matt Billinghamurst- Is the Head Coach of U11-Dev
 - e. Andrea Carey - Daughter plays U15
3. Approval of Agenda: Amanda Leitch / Angela Harve - Carried
4. Review and approval of prior minutes: Angela Harvie / Emma Rossander - Carried
5. eVotes since last meeting: - None
6. Business arising from Minutes:
 - a. July 16, 2019
 - i. Trademark the team name "Victoria Reign" (Lisa) - PENDING
 - b. August 11, 2020

HOME OF THE...



- i. i. Circulation of third party request guidelines (before the officers)- PENDING
- c. September 21, 2020
 - i. Hiring of Administrative Assistant (Ian) - on the schedule for this year now that we have the grant - PENDING
- d. November 21, 2023
 - i. Board approval of, Tournament, and Third Party Requests Policies (Donna) - PENDING
 - ii. Prepare EDI and Dispute Resolution Policies (Donna) - PENDING
- e. June 18, 2024
 - i. Get all policies currently in draft form into final form and adopted (Governance) - PENDING
 - ii. Consider adding a rule into the Manager's Manual about A's and C's (Laura) - PENDING
- f. July 21, 2024
 - i. Coach's Manual (Jordan) - PENDING
- g. September 3, 2024
 - i. BC Hockey Championships 2024 Sponsorship Recognition reminder (Ian) - PENDING
- h. November 26, 2024
 - i. Create a reference document for gifts for guests. and line items in the budget (Andrea) - PENDING
- i. January 21, 2025
 - i. Arrange for one coach from each team to take the online Goaltending Level 1 coaching course () - PENDING
 - ii. Include info about compliance with rules/regulations for gaming licenses in Manager's Manual moving forward (Laura) - PENDING
 - iii. Source a permanent trophy or plaque for the Youth Volunteer of the Year award in advance of Awards for this season (Laura with Maegan) - PENDING
- j. March 4, 2025
 - i. Draft a roster rule regarding eligibility for District playoffs (Kelly)
- k. June 10, 2025

HOME OF THE...



- i. Consider the role for a “Players Voice” - Admin Committee - PENDING
 - l. Sept 2, 2025
 - i. Improve process for friendship requests (for next Regular Season registration cycle) - Matt
 - m. Oct 14, 2025
 - i. Explore details of “in kind” sponsorship of development sessions by BW Hockey - Chandra and Genai
 - ii. Annual fundraising item - Merchandise Committee
- 7. President Report
 - a. Hockey Canada update
 - b. BC Hockey Update
 - i. Indigenous Participation Webinar
 - 1. Emma Rossander participated and gave an update
 - ii. Non-sanctioned programs
 - 1. Stronger stance against league and similar programs that run during the regular season, parallel to sanctioned programs (e.g. proposed Wildcats League)
 - 2. Non-sanctioned programs include BCHL and VIJHL and restrictions are fairly broad against participating or promoting participation/ ticket sales
 - iii. Program of Excellence U12/U14 (Dec 29-30)
 - 1. Will be advertised through CRFMHA to age-appropriate membership this week
 - c. VIAHA Update
 - i. Island League exhibition scheduling challenges
 - 1. VIAHA seems less committed to these games compared to all prior seasons
 - 2. Unilateral rescheduling of games or elimination of Reign games
 - 3. Concerns raised with VIAHA
 - ii. Affiliation update
 - 1. Discrepancy between BC Hockey Policy and VIAHA position, although VIAHA stance is just in the form of a Memo, not approved policy.

HOME OF THE...



- a. Geoff Dawson has been working diligently to come to a resolution on this.
 - b. VIAHA will allow players for AP to an 'A' team and a 'C' team this season (i.e. consistent with BC Hockey Policy).
- iii. InterLeague/InterDivision Requests
1. VIAHA communications generated significant confusion about this
 2. Bottom line for Team Managers - continue to do it as it has always been done with requests processed via our MHA President first.
- iv. Powell River U11-C and U13-C
1. VIAHA advises that these two teams declined participation at a higher level (e.g. U11-Dev and U13-A) as it would have removed the ability for their players to dual roster.
 2. Consequence is that these two teams are quite strong and reportedly winning games 20-0 and 23-0
 3. They may be seeking games vs selected CRFMHA teams. These games are allowed, but not mandatory.
- d. PCAHA Update
- i. Interlock scheduling
 1. Challenges with delay in schedule waiting for VIAHA ice but then they didn't have any, so the delay was not necessary
 2. Secondary issue with getting the games into Spordle, which led to a couple PCAHA U11 teams declining to travel.
 3. Issues seem to be resolved now. Need to stick to the timeline in the Interlock Terms of Reference - timeline was developed with good reason.
 4. Awaiting schedule for Jan 10-11 PCAHA hosted weekend
- e. Local MHAs update
- i. SDMHA - Tournament Team
 1. Request to loan players to SDMHA U13-Female team was received.
 2. Explored with CRFMHA U13-C teams
 3. Felt not to be in the best interest of our own teams and we declined.
- f. CRFMHA Update

HOME OF THE...



- i. For personal reasons, Ian asked Laura to take some time away from the MHA or participate at the minimum level. She is monitoring email but please avoid significant requests at this time.
 - ii. Changes were necessary at the Registrar role due to the volume of work required compared to limited time of the current volunteer.
 - 1. Karla - will remain on the Board in a Director at Large role with full voting privileges and please include her on all Board correspondence (dall@crfmha.ca)
 - 2. Laurie Wishart has agreed to cover the Registrar duties for the remainder of the season in a 'Coordinator' position (non-voting; no requirement to attend meetings).
 - g. Correspondence
 - i. None
8. Administration Committee Report (VP Administration)
- a. No report - Committee meeting deferred until Dec 2
 - b. Updates:
 - i. Photos are expected any day; Proofs sent; Ian asked for Amanda to please be sure the Association is represented properly in the finished product.
 - ii. Buddy Check for Jesse - Messaging to Team Managers a week ago; many teams yet to pick up. CRFMHA is involved with BCFJ until Dec 10 this season.
9. Hockey Operations Committee Report (VP Hockey Operations)
- a. Coaches
 - i. Going smoothly - all Rep coaches have Dev 1 prior to the Dec 1 deadline
 - ii. Ongoing recruitment of coaches for Reign Spring Hockey
 - b. Development
 - i. Edge program with Scott Grover - until Dec 16
 - ii. U18 pathways (6 skaters) expanded to include U15 (4 skaters) on Sunday nights
 - iii. U9 pathways (Sat PM) - Full at 24 participants; ends Dec 20
 - iv. Reign Spring Hockey
 - 1. Will run April 1 - June 1

2. Goal of 2 practices per week; 1-2 games during the development program and then one tournament
 3. Tryouts Dec 12 and/or 19
 4. Fees - Deposit due and fees will be actual cost recovery once team rosters are set
- c. Goaltending
- i. Development program on Thursday nights at Panorama
 1. U11/U13 - 8 goalies
 2. U15 and above - 5 goalies
 - ii. Goaltender development and professional coaching embedded into team practices
 1. Each team entitled to two sessions
 - a. CRFMHA pays for the first
 - b. Second is paid by team at a discounted rate
 - c. Only 5 teams have accessed this so far
 - d. Teams get to choose their times but if they don't, it will be assigned to ensure all teams access this resource
 - iii. Equipment - complete except need a few pieces at U7
 - iv. Planning an Intro to Goaltending Session in January
 - v. Goaltending Manual in process
 - vi. RE: U21's - Goalies could be invited to participate in U18 development sessions if there is interest
- d. Recreational Hockey
- i. Plan for First Shift players to enroll on recreational teams.
 - ii. U7 and U9 - Mentoring program has started
 1. Detailed email went to participants outlining format for the remainder of the season (RE: game play etc).
 - iii. In tournament competition
 1. U13-C1 - Gold in Burnaby tournament
 - iv. League Play (U11 - U18)
 1. U11 - All CRFMHA teams!
 2. U13 - U11 Dev plus four Reign U13 teams plus SDMHA
 3. U15 - Three Reign teams plus Nanaimo, Oceanside, Comox and Campbell River
 4. U18 - Three Reign teams plus Cowichan Valley, Nanaimo, Campbell River, TriPort

HOME OF THE...



- v. AP discrepancy has had an impact at the rec level. Improvements are expected now that it has been resolved.
 - vi. Upcoming discussions for recreational programs for 2026-27 (ahead of registration)
 - 1. Roster sizes
 - 2. Friend requests
 - 3. Underage requests
 - 4. Coach application question(s)
 - 5. Recreational portfolio split in two given the number of teams we now have
 - e. Competitive Hockey
 - i. In competition
 - 1. U13-A - won Bronze at Pacific Coast Rep Classic
 - 2. U15-A1 - won Gold in Pacific Coast Rep Classic (AA Flight 2)
 - 3. U15-A1 - won Gold in Okotoks, AB (Nov 14-16)
 - ii. Hockey Operations to explore options for participation in PCAHA Elite League (AA) for 2026-27. Potential for CRFMHA to host a District based team for South Island.
 - f. Referee in Chief
 - i. Recent clinic on Remembrance Day weekend; 17-20 new officials!
 - 1. 5 had to decline participation due to involvement in the Tournament
 - ii. Planning for a “last chance” clinic for 8 new officials
 - iii. Reminders regarding VIAHA regulations for timing of games (not negotiable):
 - 1. 80-90 min ice slot = 15-15-20 min periods
 - 2. 110-120 min ice slot = 15-20-20 min periods (ice clean mid-2nd period).
10. Public Relations Committee Report (Secretary)
- a. Communications
 - i. Plenty of Posts as usual
 - 1. Promoting Winter and Spring NHL/NHLPA First Shift Programs
 - 2. Promoting Reign Spring Hockey Registration
 - b. Special Events
 - i. World Girls Ice Hockey Weekend (WGIHW) event

HOME OF THE...



1. Great success
 2. Oversubscribed
 3. Potential to expand it for next season
 - ii. Holiday Skate / Ice Fest
 1. Dec 23 @ 19:30 (Pearkes)
 2. Food items for Saanich Neighbourhood Place
 - iii. CRFMHA Annual Awards banquet
 1. Date now confirmed:
 - a. SUN APRIL 26 (17:00 - 19:30)
 - b. Catering: Food For Thought
 - c. Promotion
 - i. Santa Claus Parade - Nov 29
 1. Discussion about items to be distributed (Candy Canes vs information cards etc)... event is very soon.
 2. Numbers are soft
 - a. email to go out to Membership via info@ to try to increase participation.
 - ii. Sidney Sparkles - Dec 7
 - d. Recruitment & Mentoring
 - i. NHL/NHLPA First Shift
 1. Fall Program (40/45) - Half over; 3 sessions left
 - a. Determining messaging for next steps
 2. Winter (45) and Spring (30) programs starting to fill up
 - ii. Team to team mentoring has begun
 1. Some teams interested; others not
 - iii. Esso Fun Days
 1. Spring program approved (May/June - Westhills)
11. Financial Report (Treasurer)
- a. General Finances
 - i. BC Community Gaming Grant - same amount as prior year reportedly due to fixed amount but more applicants
 - ii. Starting to chase players with unpaid fees
 - b. Registration
 - i. No report
 - c. External Funding
 - i. Association 50/50 - License application submitted

HOME OF THE...



- ii. PWHL Ticket/Hotel Raffle
 - 1. Launches Dec 1
 - 2. Reminder that Directors (Board members) cannot purchase tickets in their own names (not eligible to win).
- iii. Scotiabank 'Hockey For All'
 - 1. Royal Bay, Belmont Market and Nelson Square confirmed
 - a. Possibly some others
 - b. Some of our teams are being sponsored directly
- d. Tournaments
 - i. Remembrance Day tournament was successful; well run; good committee
 - ii. Battle of the Biscuit
 - 1. Dec 30 - Gained 3 hours on Pearkes Green
 - 2. Dec 31 - Gained 2.5 h on Pearkes Gold
 - 3. Enrollment is good
 - 4. Five U19 plus 2 U7 Reign teams plus several external teams
 - 5. Question raised about ability to accommodate graduating First Shift players as either individuals or if they join a Reign team prior to the start of the event.
 - iii. Family Day (U18) - Capacity for 8 teams
 - 1. Three Reign teams
 - 2. 19 applications for 5 remaining spots; 1 team (Kamloops) withdrew.
 - 3. Successful applicants have been notified
 - a. Whitehorse
 - b. Triport
 - c. Three PCAHA teams from lower mainland
 - 4. Need to collect fees from any teams who have not yet paid
 - e. Ice - No report
 - f. Equipment - No report

12. New Business - NONE

13. Google Calendar Review

- a. Nov 29 - Peninsula Co-op Santa Claus Parade
- b. Dec 1 - Finance Committee
- c. Dec 2 - Administration Committee (tentative)

HOME OF THE...



- d. Dec 7 - Sidney Sparkles Parade
 - e. Dec 8 - Board Appreciation Dinner
 - f. Dec 9 - Public Relations Committee
 - g. Dec 16 - Officers Committee
 - h. Dec 23 - CRFMHA Holiday Skate (19:30)
 - i. Dec 30-31 - Battle of the Biscuit
 - j. Jan 6 - Hockey Operations Committee
 - k. Jan 11 - VIAHA Executive Committee
 - l. Jan 13 - Administration Committee
14. Adjournment - Motion to adjourn at 21:38 (Kelly Chaplin / Geoff Dawson) - Carried

HOME OF THE...

