



**JDF Executive Meeting  
April 23, 2024 In-Person**

**Attendance:**

Harold Bloomenthal	Present	John Turcotte	Present
Jared Steingard	Present	Karalee Reade	
Ian Taylor	Present	Darren Jarvie	Present
Sheryl Williamson	Absent	Dennis Frenette	Present
Janine Hughes	Present	Justin Simmons	Absent
Brian Kowalko	Present	Sarah Hannay	Present
Galen Brewer	Absent	Jaclyn Lambourne	Present
Corrina Taylor	Absent	Bonnie Osborne	Present
Jeff Eves	Present	Jordan Taylor	Present
Trevor Won	Absent	Laurie Anderson	Absent
Ashley Johnson	Present	Jen Glassel	Present
Kyle Granger	Present	Tom Coyle	Absent
		Matt Erickson	Present

**Call to order**

Meeting was called to order by Harold at 7:01 pm

**Established a Quorum**

**Adoption of previous minutes**

Motion to adopt previous minutes from March 19, 2024 – motioned by Darren, seconded by Kyle

**To adopt minutes of the previous meeting – ALL**

**CARRIED**

**Old Business:**

- Awards night

**New Business:**

- Kal Tire High Five Program
- Quarry Park – new arena

Motion to adopt agenda as presented – motioned by Kyle seconded by Jeff

**All in favor - ALL -**

**CARRIED**

## **Old Business:**

### Awards

- 295 ppl attending
- Everything is on track for Thursday
- 50/50 is now live

### **Financial report** – Trevor (absent, report submitted by email)

Bank balance is healthy at \$207K as funds are coming in from registrations.

Gaming Grant application due date is May 31, 2024 so I will be working on that next month.

It was expressed that not enough detail was in the budget for the cost of assessments. Details include:

- \$20,000.00 for ice rental
- \$2,000.00 for room rentals
- \$10,000.00 for assessor and administration costs.
- Ice cost budget did not decline as we are budgeting for a 5%-6% increase in ice costs in 2024/25

### **Web site** – Darren

Meeting with President of RAMP on May 1<sup>st</sup> to discuss launch of website

## **Committee Reports**

### **President** – Harold

Discussion regarding engagement with new board and working together:

- Maintain good relations with governing bodies
- 10 meetings per year (no meetings in July and December) attendance from all is very important.
- Important to ask for help when needed

### JDF Policies

- Robust description of all roles
- Other important policies, such as harassment and abuse, etc.
- Any work on policies is done via committee every other year and this year we will do a policy review.
- Policies can be passed at any board meeting, just need 66% vote.
- New and alterations to policies are brought back to board to vote on

### Presidents meeting

- Bill Morrison VIAHA VP mid-Island discussed that a uniformed goalie program will move forward for all associations.
- May 26 VIAHA AGM – Harold, Jared and Sheryl attending
- Discussion re. increase for mileage costs for referees and notion was rebuffed as most associations have already set budgets and registration fees.

**Registrar** – Ashley

Questions have been coming re. new registrations and when the new players can register

**Head Referee/Ref Allocator** – Galen (absent); Tom Coyle (absent)

**Ice Coordinator/Ice Committee** – Jaclyn

WSPRC ice is due May 12 West Hills is due May 6

**Gaming** – Jen

Will share updated gaming forms with Darren to be posted on new webstie

Draft gaming policy update ready and will send to Jared

**Tournaments**

Nothing to report

**Sponsorship**

Nothing to report

**Equipment Manager** – John T

Most jerseys have been returned and in good condition

Will make a list equipment that will need to be replaced

Will be going through all jerseys to form full sets to figure out need

Review atomic order to see if we need additional sets (Janine to review)

Tablets – also need to be replaced (Darren will review and Ian will look at pricing)

**Head Coach** – Brian

Registration numbers are holding steady from last season; have very love goalie number in U15

Assessments

Seeing a shift in the number of families trying out for representative teams (numbers are decreasing in tryout numbers)

Coaches, closing in on 100 who have applied for head or assistant coach positions

Will begin interview process for representative teams

Coach appreciation night was well attended - all coaches felt that they had been well supported by Brian and from board

Non-parent coaches becoming hard to come by for minor hockey as the cost to hire a coach is too high

**Risk Management** – Sarah

Risk management portfolio was not well handled well this past season and Ian will assist Sarah

Ian provides update on role and three key areas: epact; running safety program; CRC results

Need a safety during assessments

**VP Admin** – Jared

Jared needs to gain signing authority

Mike has provided a handover package

Started annual filing with BC societies

Reaching out to photographer regarding picture day and retake day

## **VP Operations – Ian**

Started data for ice contracts; ask will be similar to last year; erosion of ice at JDF and concerned about ice availability at Q Centre because of Grizzlies and feeder teams

Because we are a zone association with Sooke and KP we will be approaching those associations for 6 hours of ice a month for Tier 1 teams (U13 to U18) to re-allocate evening ice

At Westhills they may be asking men's team to bump back their ice times

Set 545am ice times for representative teams and dryland sessions

New dryland provider Mel-Fit (10 hours a week) she will need to become an associate member with BC hockey and get her sanctioned

**Social media – Laurie (absent)**

## **Head Manager & Divisional Manager reports**

### **Head Manager – Sheryl**

U7 - Dennis

U9 - Karalee

U11 - Matt

U13 – Justin

U15 - Jeff

u18 – Bonnie

U21 – Darren

Tournaments – Corrina and Jordan

Sponsorship – Kyle

Jared and Sheryl will be hosting a meeting with all Divisional Managers

Harold and Jared will be chatting with Kyle re. role

Ian volunteers meeting is needed – need more of a commitment

Darren – can we send a call out for managers similar to call out for coaches – Jared will speak with Sheryl about the idea (recruiting for managers)

### **Age Division reports – nothing to report**

U7 – Dennis

U9 – Karalee

U11 – Justin (absent)

U13 – Bonnie - begin to look at Thanksgiving tournament so that we don't have to cancel again.

Discussion continued about tournament planning and need for volunteers and getting planning done well in advance.

U15 – Jaclyn

U18 – Jordan

U21 – Darren

**Correspondences** – no updates

### **New Business**

- Kal-Tire High Five Program
  - Kal-Tire reached out after responding to jersey campaign created by Laurie and expressed an interest in sponsoring a set of jerseys

- High five program – QR code on a business card, 5% of sales on card go back to a team
- Have committed to sponsor jerseys
- Will be a committee to look at jersey sponsorship, threshold, procurement, etc.
  
- Quarry Park – new arena
  - Royal Bay committee to building an 11-acre park potential to go up to 15 acres
  - Open house will be at Royal Bay high school on Saturday April 27
  - Good opportunity for our members to go down and express the need for a new rink

**Meeting Adjourned at 8:53pm – motioned by John – second by Bonnie**

Next meeting will be May 21, 2024 at 7:00pm location Highlands Room