



**JDF Executive Meeting
January 20, 2026 In-Person**

Attendance:

Harold Bloomenthal	Present	Tom Coyle	Present
Jared Steingard	Present	Laurie Anderson	Present
Sarah Hannay	Present	Darren Jarvie	Present
Janine Hughes	Present	Jen Glassel	Present
Brian Kowalko	Present	Karalee Reade	Absent
Galen Brewer	Present	Jeff Eves	Present
Trevor Won	Present	Bonnie Osborne	Present
Jaclyn Lambourne	Present	Matt Erickson	Present
Ashley Johnson	Absent	James Kersten	Present
Kyle Granger	Present	Adrianna Couto	Present
John Turcotte	Present	Kyle Henderson	Present
		Corrina Taylor	Absent

Call to Order

Meeting was called to order by Harold at 7:00pm

Established a Quorum

Adoption of previous minutes

Motion to adopt previous minutes from November 25, 2025 – motioned by Adrianna, seconded by Jen

To adopt minutes of the previous meeting – ALL

CARRIED

New Business:

VIAHA U9 and under policy
VP Admin Policies

Old Business: N/A

Motion to adopt agenda as presented – motioned by Bonnie seconded by Kyle G.

All in favor - ALL -

CARRIED

Financial Report – Trevor

- Shared December 31, 2025 financial statements via email to executive
- Highlights:

- Accounts receivable include amounts owing from teams for tournament advances (approximately \$10K)
 - Amount allocated to Bursary Fund is up to \$45,023 at the end of December
 - Revenues over budget at the moment by \$22K
 - Expenses are at or under budget except for ice costs and membership costs. As mentioned in the last meeting membership costs had an unexpected large increase for 2025/26 and we are also seeing higher costs for ice rental.
 - Surplus at the end of December was \$61K. We expect by the end of February that we will have a surplus of \$15K on a budget of \$24K.
- Motion to accept – Tom seconded John

All in favor - ALL -

CARRIED

Web site – Darren

- New website is up and working
- Meeting with Jaclyn and RAMP to review scheduling software options as this is not built into software. Deadline of July 1st give to RAMP to develop a solution. Will continue to use ScheduleWorks if needed.
- Option of digital copies of association pictures – could be used for banquet slide show, promo materials, etc.
 - Current issue is length of time it takes to produce printed pictures after picture day.
 - Jared will follow up with Bob.

Committee Reports

President – Harold

- President’s meeting – VIAHA U9 policy was voted on; discussion on programs and the common theme is that no association has enough ice to run programs; registration on the Island is about 9000 and not enough ice; discussed the increase in match and gross penalties then previous seasons.

Registrar – Ashley (absent)

Brian – projection for 2026 season

- U6 - 2 teams
- U7 - 2 team but typical is 3 teams
- U8 - 3 teams
- U9 - 4 teams
- U11 - 2 dev and 6 rec teams
- U13 - 8 teams
- U15 - 7 teams
- U18 - 6 teams
- U21 - 2 teams

Head Referee/Ref Allocator – Galen Brewer; Tom Coyle

- Summer camp 17 to 19 of August 2026 and registration will go out in April.
- Challenges with U21 tournament (review Surrey team)

Ice Coordinator/Ice Committee – Jaclyn

- Playoff schedule done for Island League
- Assessment ice is booked and will start on August 20th . Will incorporate U11 in assessments (August 20 to sept 3rd)
- Dryland provided – Empire is interested in taking all teams for 2026 season and use both gyms

Gaming – Jen

- 3 more licenses to go – U6/U7; Debbie Cooper and banquet
- Needs U13 T1 report
- Most teams are very good with submitting reports

Tournaments – Corrina (absent report by email)

- The tournaments over the Holidays were successful and had amazing host teams & volunteers.
- U8U9 Holiday Jamboree - Very well ran and the follow up is almost complete. We have sent out a post tourney/jamboree survey.
- U18 Candy Cane Classic - Another successfully ran tournament and all paperwork & financials should be completed shortly.
- U21 Presidents Cup - The committee for this tournament stepped up when the time came (Darren and I had our doubts lol) and hosted a good, exciting and competitive tournament! Colin and Darren M. really pushed hard to get this right! Financials TBA and completed shortly.
- Family Day Weekend is off and running. Ken Myoshi has been pretty amazing for his help with this one. It will be a 3-division tournament and very competitive!
- 17th Annual Debbie Cooper Memorial tournament is also off to an OK start with gathering the families for the buy in and laying some groundwork for the committee, which will be formed shortly! It's looking like a 22-team tournament this season with the extra ice that Jaclyn was able to grab up for us. Harold - I have emailed you separately with a couple questions
- For each of these tournaments we will have a follow up mtg/email to see how we can still improve.
- The main job to work on next season will be: Gather the ice, make the schedule for teams agreed on, accept teams immediately and lock them in by October 31st - no matter what. This will create some other issues but it's the practice that other associations have been or are now using. The negatives they have found are: blowout games, as you cannot rate teams and accept on performances past the first month...if they get posted. Leaves some teams without any tournaments as experienced Coaches/Managers lock in more than enough for their teams. And so on...
- Jaclyn – how is ice paid for when tournament takes on extra ice? We receive funds from team registrations
- I would love to form a Tournament executive committee to go over options, documents etc. for 2026-2027 season.

Head Coach – Brian

- Assessments – meeting to debrief 2025 start up and will hold another meeting after AGM
- Rec back to ice will be done slightly differently; will run more of an assessment to collect data to help set the teams.
- All coaches were compliant with qualifications being done on time.
- Will book summer ice for battle camp
- Good feedback on pond hockey ice

Sponsorship – Adrianna

- Slowly putting pieces together for website
- For tournament in February – needs numbers for sponsorship food

Equipment – John

- Reminds div managers about collecting jerseys at end of season. Sarah will send memo out to managers
- Pinnies – needs numbers from Brian to order additional pinnies if needed

Risk Management – Kyle Henderson

- Very quiet; injury reports are down

VP Admin – Jared

- Photo day and retakes done plus official photos – for next year look at weeknight for re-takes. Challenge to get photos faster and process may change for next year – looking at digital form; tracking deficiencies
- Westhills has agreed to put up banners from the past few seasons. Bonnie knows how to add names, etc. (Action Bonnie will send info to Jared)

VP Operations – Jeff

- Planned to send survey out to rep families re dryland providers and in contact with Empire. Look at split between two gyms
- Minor discipline items – parents and one coach suspension
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Social media – Laurie

- Coming up – U11 tournament, Debbie Cooper and U7
- Yearend banquet
- AGM – Action me to book – last year was April 9th
- Registration – Janine will send dates to Laurie once confirmed

Head Manager & Divisional Manager reports**Head Manager (Sarah)**

- Manager part quiet
- Skate with Santa successful
- Working on short notice about to start season for managers – Jeff will send a template to Sarah

Age Division Managers

U7 Bonnie – going along smoothly and working on issuing game numbers

U9 Karalee – (absent)

U11 James – Pretty quiet

U13 Kyle – pretty quiet; 3 of teams in top three; T1 in 4th and T2 in 7th

U15 Jeff – T2 won reg season banner and will begin playoffs; rec teams are sitting in 2 3 and 4th place

U18 Matt – T1 in second place; T2 in 4th place; rec teams 1 2 3 and 4 in standings

U21 Darren – Presidents Cup went well except for bronze medal game. C1 in first and dC2 in 3rd. Can a U21 player and parent buy a jersey? Decision is it is allowed and will tack on to U18 order

Correspondence – N/A

Old Business - N/A

New Business

U9 and under VIAHA Policy

- 2016 culmination of HC and branches research on what was best for the age group. At AGM that year it was learned what was best for the U9 age divisions (as noted in U9 policy Key Principles VIAHA document). Harold chairperson for the policy and VIAHA committee worked on the policy to share out with others for feedback (3 weeks to provide feedback) at board meeting explained and unanimously accepted. Policy used science and info already received.
 - o Will be posted on VIAHA website
 - o Will also post on JDF website
 - o Laurie – when you go off island (i.e. lower mainland) the policy is not followed so it is hard to compete
 - o Laurie – roster by age - there won't be underage players moving up.

VP Admin Policies

Motion by Jared - JDF adopts discipline policy as written – seconded by Galen

- Jared summarized policy updates – Jeff assisted with the revisions that were written in a way to cover multiple situations and new procedures – i.e., escalation; penalties and dealing with officials. Added sections at end: final decision on discipline but expulsion from association can be appealed. Highlight – issues are dealt with at the team level then to div manager (first point of contact for any issue related to age division); then escalated to board (president) if required.

All in favour – no opposed

Policy passed and to be added to website

Other policy edits – In the Fall, amended table officer and VP Operations role profile

- To role profile added qualifications to be completed by Dec. 1 – proposed additional criteria to ensure right people are sitting at the executive level
- Revisions to basic criteria for a new or lifetime member and when call for nominees are due
 - o Previous board experience
 - o Not suspended in preceding three season (expectations allowed at discretion).
 - o Nominations ratified at meeting prior to AGM.
 - o Action – get updates from Jared
- Move to adopt changes effective immediately seconded by Kyle – All in Favour

Meeting Adjourned at 8:51 pm – motioned by James seconded by Jeff

Next meeting will be February 17, 2026, at 7:00pm location Highlands Room, WSPR.