



**JDF Executive Meeting  
October 15, 2024 In-Person**

**Attendance:**

Harold Bloomenthal	Present	John Turcotte	Absent
Jared Steingard	Absent	Karalee Reade	Present
Ian Taylor	Present	Darren Jarvie	Present
Sheryl Williamson	Present	Dennis Frenette	Absent
Janine Hughes	Present	Justin Simmons	Present
Brian Kowalko	Present	Sarah Hannay	Present
Galen Brewer	Absent	Jaclyn Lambourne	Present
Corrina Taylor	Absent	Bonnie Osborne	Absent
Jeff Eves	Present	Jordan Taylor	Absent
Trevor Won	Present	Laurie Anderson	Present
Ashley Johnson	Present	Jen Glassel	Present
Kyle Granger	Present	Tom Coyle	Absent
		Matt Erickson	Present

**Call to Order**

Meeting was called to order by Harold at 7:0pm

**Established a Quorum**

**Adoption of previous minutes**

Motion to adopt previous minutes from September 24, 2024 – motioned by Kyle, seconded by Sarah

**To adopt minutes of the previous meeting – ALL**

**CARRIED**

**Old Business: N/A**

**New Business:**

- Assessment Process (Ian)

Motion to adopt agenda as presented – motioned by Kyle seconded by Jeff

**All in favor - ALL -**

**CARRIED**

**Financial report – Trevor**

- Currently there is approximately \$200K in bank account
- Working with Jen on the books and moving information over to new software

- 15 tournament advances have been paid out to 14 teams that must be repaid to the association by end of December 2024. Historically, teams were limited to 1 advance as the association did not want to put teams into a position where they owed the association for multiple advances.
- Almost all accounts have been set up and signed for. U21 C2 and C3 still need to set up their accounts.
- Clarification will be provided by Trevor to the U15 T2 team who thought that 30% of fundraising money is returned to the association.
  - o 30% of gaming funds go the bursary fund.

**Web site – Darren**

- Two current issues with RAMP
  - o Events are refreshing and RSVPs are disappearing.
  - o Forms stopped working due to a back-end issue with RAMP.

**Committee Reports**

**President – Harold**

- Managers submitting Travel forms coming in and being approved.
- Team composition – teams committing to events that players can't attend – can be resolved with affiliate player. If there is an emergency, approval can be obtained early to use affiliates.
  - o Format – manager or coach should contact Harold to share which player(s) attend; who they want to use and the new jersey number; VIAHA will add the player(s) Spordle for the specific period they are needed.
  - o Take players you are using and add to notes on game sheet (true emergency if VIAHA can't add ahead of time) and fix according to process after
- Scheduling – President's meeting this coming weekend and on the agenda will be:
  - o representative team assignments in a division for the season.
- Following the meeting the representative games will be scheduled and VIAHA will then move on to recreation game schedules.
  - o Bradley Slade hired by VIAHA and will be working on schedule for the season. Will start with U18 and follow down the age divisions.
  - o Let Harold know if schedules are not coming out for recreation teams in a timely manner.
- Harold to resolve response from U9 Commissioner – Karalee to forward communication attempts. Will also find out what age divisions she is responsible for.
- Sheryl to send out managers meeting invite for U9 to U6 manager/coach meeting.
- Langford development committee that Harold sits on and will meet monthly.
  - o Representatives from all sports on committee
  - o 13 acres are sitting to be developed into a recreational hub (land owned by Langford) Stew Young understands that a multiplex is needed. Stew says he will champion the cause.
  - o Kristin St. Cyr has proposal to turn roller hockey facility into an ice surface. Dry floor is widely used and popular all year long so this may not be a viable option.

**Registrar – Ashley**

- All rosters uploaded and working through Respect in Sport Parent completion.

**Head Referee/Ref Allocator – Galen; Tom Coyle (absent)**

- Tom's report by email:
  - o Not much to report other than the game requests on the website have stopped working as of today. Darren is aware and working on a solution. Everything else is going smoothly. Just

a reminder to have games submitted by Monday for the upcoming week.

#### **Ice Coordinator/Ice Committee – Jaclyn**

- After giving all ice to VIAHA for league games we can't absorb any more teams next season in the age divisions or teams will only have one practice slot per week.
- Almost all teams have had an exhibition game.
- Reminders for team managers:
  - o Managers enter all away games.
  - o Managers are responsible for getting game numbers for exhibition games.
  - o Managers need to let Jaclyn know when away tournament or exhibitions games are booked.

#### **Gaming – Jen**

- Moving along, lots of requests for gaming licenses and bottle drives

#### **Tournaments – Corrina and Jordan (absent, report provided by email)**

- Tournaments emails are super busy still. JDF has seen a huge increase of registrations for each of our tourneys we are hosting this season.
- This past weekend we hosted the Turkey Cup, and our Tourney committee did an amazing job. We had a few bench issues with a couple teams and penalties but all in all it went off well. Thanks to Darren, Ryan and Jaclyn for everything they put into it to make a successful event. JDF C4 won GOLD and JDF C1 took Silver C5 Bronze!!! Thanks to Jennifer Lambert for Chairing and Galen for his presence at the arena for referee and host support. It truly makes a difference to have a mentor there supporting our volunteers and referees as well as the players. Nice work Galen, very little referee complaints this past weekend.
- The next tourney is prepared and ready to go. The committee is already working on their tourney for Remembrance Day weekend and looks like on the right track to a successful one.
- All tourneys and schedules are almost complete and about to be handed over to the committees in charge of each.
- The biggest complaint we are getting is how long it's taking to accept teams, but we needed to do this to give the teams without the gungho managers a chance as well. We still have teams that are not even getting one tourney yet this season...

#### **Sponsorship – Kyle**

- In touch with Rafflebox and license set up for an association 50/50. In touch with West Hills to see if bowling can be donated for the prize
- Second raffle will be going out at the end of the season.
- Sponsorship flyers will be going up at arenas and handed out to local business.
- Coldstar will be doing all the food/beverage for U9 tournament.
- Board sponsorship for U9 and down boards will cost \$500 a panel. Printing will be about \$100 per board; additional cost for company to install graphic will be emailing local companies for sponsorship. Send any ideas for sponsorship of boards to Kyle. Sponsorship duration would be a year.

#### **Equipment Manager – John T**

- All good; equipment has been handed out to all teams.

#### **Head Coach – Brian**

- Things are almost settled

- Rosters expanded to 18 this season.
- Overall things went smoothly at the start of the season and divisional managers were excellent in communication and organized.
- Still players leaving after teams are set has caused challenges.
- Rec side – requests for friend and team placement was extreme and moving forward should be an actual application; committee to form and consider only valid requests.
- U18 has been hard for players leaving.
- Added a third U21 team.
- Lack of tournament conversations with many teams; on rec side families not wanting to go away tournaments. Next season, we let in a team they let us in to their tournament (reciprocal arrangements)

#### **Risk Management – Sarah**

- Almost everyone is on epact
- Janine to send rosters to Sarah

#### **VP Admin – Jared (absent)**

- How many bench staff are covered? 5 are covered and the \$45 for additional bench staff. Sheryl will send out email for additional bench staff and how to pay ta U11 and above. Harold will confirm the costs.
- Insurance
  - o I understand some venues require insurance for their facilities to host a bottle drive. Janine was able to get a certificate for the SD 62 facilities. I have sent that to their administration. If the division managers could please reach out to the team managers to find out if any more certificates are required, I can get that going. Please tell your teams to allow for at least 10 business days for processing.
- Photo Day
  - o This year we are in the Fieldhouse, not the club house. As this is a change in venue, there have been a few extra wrinkles to work out with the photographer. Final preparations for the photo day are coming together. I have talked to the facilities coordinator and confirmed the set up for the new room.
  - o The photographer has our current rosters (Thanks Janine!). If there are any additional players added, please let me know asap.
  - o Now that VIAHA has issued our ice schedules, Jaclyn was able to assist in the schedule (thank you!). I have sent this out today to the division managers. Please send this asap to your teams. I have also included instructions on when to arrive and what to wear (no skates etc). I will send a confirmation before the weekend. I will also include a map for any families not familiar with the location.
  - o I have been in touch with the last 2 teams that are missing envelopes. If anyone needs more, please text me at +1 (250) 516-4143 there will be limited envelopes available on the day of.
  - o Please ensure everyone knows that there is a large soccer tournament on that day. This will cause parking issues. Families should budget extra time for parking and getting settled.
  - o Lastly, thanks to Matt (U18) for coordinating the T1 & 2 teams for volunteering. If any exec members can also volunteer, that would be great. Please let me know your availability.

#### **VP Operations – Ian**

- Utilization of ice is high; certain ice slots are not usable (i.e., older teams on Halloween). When ice

- comes up, Jaclyn to include coaches on emails.
- Early morning rep program has provided positive feedback; negative is for the ap program (i.e. U18 T2 to T1)
- Great feedback about new dryland program.

#### **Social media – Laurie**

- reminder to send tournament logos; participating teams and winners so that Laurie can do a post
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#### **Head Manager & Divisional Manager reports**

##### **Head Manager – Sheryl**

- U11 to U21 managers meeting was held at the beginning of October. Confusion around in person or virtual meeting request. Meeting went well and will work on post-meeting info email following U9 meeting.
- When players withdraw include divisional manager on communication

##### **Age Division reports –**

**U7 Dennis** (absent report by email) – not much to report. All teams are now formed with managers in place. Everyone seems excited about the season and there have been no issues raised so far.

**U9 Karalee** – teams are formed, and all volunteers are in place. Jamboree committee first meeting held, and everything is ready to go. Look at doing skills competition for Jamboree and Karalee will connect with Trevor.

**U11 Justin** – Atomic jerseys one team went and put names on the jerseys now everyone is looking at that. Need for the yellow jerseys; questions about playoffs and time as well as interdistrict travel.

**U13 Bonnie (absent see email)** – Huge success at the Turkey tournament!! A big thanks to the tournament executive and the tournament committee - everyone worked so hard and provided a hugely successful event. Well run and organized all around.

I heard nothing but positive feedback from all the visiting teams. I am not sure yet if the JDF teams' cost were covered but will report back once I know.

Some JDF teams didn't like the way the skills event happened. I suggested they email me to pass along their concerns but so far, nothing has come in.

JDF teams swept the tournament!!! C4 – Gold; C1 – Silver; C5 - Bronze

Everything else in U13 is running smoothly. The first few league games have been scheduled with the rest to follow soon. Lots of exhibition game happening.

**U15 Jeff** – going well, no real complaints.

**U18 Matt** – not much to report; all complaints have been dealt with; U18 T1 and T2 will help out when they can for picture day.

**U21 Darren** – 3 teams and Ken Miyoshi volunteered to coach our third team; lots of requests to play together and had to be reminded that balance is the priority. Could be room for 2 additional players so each team has 18 skaters.

#### **Correspondence – N/A**

#### **New Business**

Assessment process – Ian

- Review process in context of players assessing but not at the caliber to make a team.
- Brian you can't limit an 'open' tryout.
- Idea is to do releases after a session or two rather than wait till the end of assessments.

- Harold – doesn't want a child to miss an opportunity and tryouts should be open.
- Is there a way to do an initial assessment in April/March to determine a pool A and pool b. Pool a and pool b return for august assessments for second review.
- Laurie other associations hold assessments in Spring – speak with them to see how they run the assessments successfully (Whistler; Nanaimo)
- Goal is to provide a better opportunity for those players who don't play Spring hockey.
- Make it easier to review like players to figure out where they will be landing.
- Brian – what is the advantage of doing assessments in the Spring or a pre-assessment?
- Brian needs the compete level of the overall pool to make a valid assessment of players.
- Kyle – you can drive the process (i.e. provide feedback for improvement) but families have to buy in
- Hockey problem – players leaving MHA's to play private
- Hard to have balance because it is too fragmented.
- Brian doesn't have a problem looking at the idea – but we need to focus on what the advantages would be and don't eliminate kids, give players an equitable experience.

**Meeting Adjourned at 9:11pm – motioned by Jeff– second by Sheryl**

Next meeting will be November 19, 2024 at 7:00pm location Highlands Room