



**JDF Executive Meeting  
October 17, 2023 In-Person**

**Attendance:**

Harold Bloomenthal	Present	John Turcotte	Present
Mike Hales	Present	Karalee Reade	Present
Ian Taylor	Present	Darren Jarvie	Present
Sheryl Williamson	Present	Jared Steingard	Absent
Janine Hughes	Present	Dennis Frenette	Absent
Brian Kowalko	Present	Justin Simmons	Absent
Sara Blackstock	Present	Elaine Gaddam	Absent
Galen Brewer	absent	Jaclyn Lambourne	Present
Candice Heinekey	Absent	Bonnie Osborne	Present
Corrina Taylor	absent	Jordan Taylor	
Jeff Eves	Present	Laurie Anderson	Laurie
Trevor Won	Present	Catherine Laurie	

**Call to order**

Meeting was called to order by Harold at 7:05pm

**Established a Quorum**

**Adoption of previous minutes**

Motion to adopt previous minutes from September 19, 2023 – motioned by Jaclyn, seconded by Jeff

**To adopt minutes of the previous meeting – ALL**

**CARRIED**

**Old Business:**

- N/A

**New Business:**

- Locker room policy

Motion to adopt agenda as presented – motioned by John seconded by Laurie

**All in favor - ALL -**

**CARRIED**

**Old Business:**

### **Financial report – Trevor**

- Heard from most teams re. bank accounts; new process seems to be working
- Received 3 team budgets (November 30 is deadline – may look at moving deadline up for next season)
  - o Expectation: keep control on what teams raise money for – for kids and team expenses; look to see if any fundraising requires a gaming license.
  - o Covering registration fees for tournament, party, practice jersey, dryland gear.
- Association budget – looking good; waiting on rep fees. (Jen working through)
- Darren – alternative to Island Savings? Can look at options for other banks
- GIC coming up for renewal October 20<sup>th</sup>. Trevor will explore options

### **Web site – Darren**

- Website continues to cause trouble; glitch with ice schedule; constant issues with HiSport
- Working through all issues
- In contact with President of RAMP who is working to get us up and running for next season
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### **Committee Reports**

#### **President – Harold**

- Presidents meeting in Nanaimo
  - o determining placement of rep teams in Island league
  - o will report full agenda in November
- emails regarding concerns in rink (less JDF oriented)
- minimum suspension guidelines:
  - o extra days from VIAHA voted out and now you just go with suspension guidelines from BC hockey/Hockey Canada
  - o if there are questions check with commissioner/Harold
  - o Exhibition game, if planned does count
  - o Suspension starts the following day of offence
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#### **Registrar – Janine**

- Working on team rosters and volunteer qualifications
- Seen lots of fluctuation and withdrawals

#### **Head Referee/Ref Allocator – Galen (Absent); Candice (Absent)**

#### **Ice Coordinator/Ice Committee – Sara B**

- Rep teams working through schedule; no rec ice past this schedule
- VIAHA releasing schedule to teams first not to ice allocators
- Trying to get teams a set practice at rec (working with Brian)
- U13 to U18 given games on Friday evenings
- Rep team has standard 6am
- U9 and under ice will be scheduled for the season

#### **Gaming –**

- Jen Glassel new Gaming director
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#### **Tournament (Jeff/Darren)**

- U13 rec tournament – lots of problem; change in schedules, etc. all issues were resolved

- Kids has a great time
- Better communication from tournament committee to parents was needed
- Same issues with thanksgiving could we not move the tournament to a different weekend to allow more planning time
- Darren would vote to cancel this tournament
- Will review tournament fate for next season
- Met with U13 T1 and T2 – planning is going great for Remembrance Day tournament and they are all set to go
- U11 rec and Development has been swapped to maximize ice
- Working on picking teams for tournaments

#### **Sponsorship – Jared**

- Jared to communicate to Darren who tournament sponsors are so that they can be publicized
- Turkey Cup was sponsored by Play it Again Sports. Thanks! We were able to get our sponsor connected to the committee. There was a good sponsorship presence at tournament. Our sponsor was also invited out to present the medals. This was a good test run all around. @Jeff Eves please provide me the contact info for the tournament committees as they are formed. Big thanks to Ryan King for making the poster (attached).
- The raffle box is close to being set up. I have the gaming number (thanks!). We are limited to a \$20,000 event, per our Class B licence. This will be a \$10,000 winning pot with \$8,000 to JDF and a \$2,000 fee to the Raffle Box. The raffle will end at the closing date or when the max raffle value is reached.
- Draft sponsorship letter is done, attached. Will reach out to the Sponsorship committee for any final input and will circulate. Need to add a signing block and a few other details. In the meantime, I've been talking to more potential sponsors.

#### **Equipment Manager – John T (absent)**

- U18 jerseys from team that folded, need to be returned

#### **Head Coach – Brian**

- U18 moved to 3 teams
- U15 rec has slim numbers
- Too many issues with team official and parents getting kicked out
- Goalie meeting this evening
- Will be hosting a coaches meeting

#### **Risk Management – Elaine (absent)**

- U11-U21 teams set up in epact
- As of now only the safety named on the team has access to epact
- If the team managers or coaches also want access I can add them in (it's easy to do). Or I can just add them in. A few teams have requested the manager also have access.
- The CRCs are up to date on the master list as of today
- Still waiting to hear back from Galen or Candice with a list of refs to add to epact for injuries
- 1 injury reported so far and sent off to injury claims.
- Soon as the younger players are assigned teams I'll update them on epact

Motion – request that Elaine step down motioned by Ian seconded by Bonnie

Discussion:

- Ian could fill in temporarily

- Some members have not even met her
- All in favour – no opposed

#### **VP Admin – Mike**

- Picture day November 5<sup>th</sup>
- Schedule will be sent to Div Managers
- New registrar and gaming directors

#### **VP Operations – Ian (virtual)**

- Other user groups staying on ice late = JDFMHA teams are not getting full ice time.
  - o Communication out to div managers to ask for managers to track if are delays.
  - o Ian will also send email to arenas
- All teams should be getting off 12 minutes before the hour
- Tires at Q are missing

#### **Social media – Laurie**

- Facebook going well and working on Instagram account
- Would like feed and advice – what we would like to see; notable days; community days; sponsors; will try to standardize posts (templates)
- Any feedback and request can go to Laurie (what has worked or not worked)
- Encourage teams to send pictures, to her – team events
- Tournaments let Laurie know

#### **Head Manager & Divisional Manager reports**

##### **Head Manager – Sheryl**

- October 30<sup>th</sup> 7pm U9 and under managers meeting
- Issues with tablets (can't log until on HCR, if not on HCR can log in as scorekeeper)

##### **Age Division reports**

###### **U7 – Dennis**

- Not a lot to report from the U6/U7 divisions. After multiple adjustments the U7 teams have been formed and have most of their team staff in place. There were a couple of hiccups when creating the U7 teams, but I want to send a big thanks to Brian for all his hard work and patience. A couple of first year U8 players were moved down to U7, which also caused some grief with some parents, but I believe everything has been sorted and taken care of now.
- The U6 teams were formalized on October 14th and I am just awaiting to get notified of all their team staff, once they are in place.

###### **U9 – Karalee**

- Teams are set: 4 u9 and 3 u8 teams
- Off to a good start
- Huge thank you Sara for set schedule
- U9 can now be AP to a U11 team

###### **U11 – Justin (Absent)**

- U11 is well underway. C4 is the only team without a manager - hopefully a parent will step up. The remaining manager's have kept me busy with lots of questions about tournaments,

schedule and administration. I want to thank Sheryl, Janine and Brian for their support as balancing game

U13 – Bonnie

- Not much to report ; things are going well

U15 – Jaclyn

- Off to a good start; parent meeting completed
- U15 C3 having trouble with tablet
- C4 trouble finding a tournament
- Game discrepancy for U15 C4 VIAHA says one thing and HiSport says a different. Jaclyn to forward to Dave Beatty
- Manager manual HiSport – could admin side be added (entering roster; signing in, player numbers, check team in from admin side, etc.)
- C3 budget -referred to Harold
  - o Discussion around budget and what is too high?
  - o Parent group needs to be in favour a terms of budget (i.e. fundraising efforts)
  - o If group wants to do it then budget should go forward

U18 – Jordan (absent)

- U18 is going well since we made the change from 4 rec teams to 3 rec teams due to withdrawals. It seems they are off to a good start having heard no complaints.
- The U18 Bricklok Recreation tourney will be hosted by all 3 JDF teams and we will form a committee and start planning shortly.
- We are just in the process of trying to collect all the jerseys from the fourth team that folded and all the pinnies from assessments.

U21 – Darren

- Both teams are on the large side
- Played two games
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**Correspondences** – no updates

**New Business**

- Hockey Canada (HC) Locker Room Policy
  - o Email came to Harold out of the blue
  - o In August HC decided upon the following that affects 17 years of age and under:
    - One must not fully change in change in locker room
    - No exposed skin; must wear bathing suit to shower
    - Should be overseen by two coaches
  - o Submitted in VIAHA 5 weeks later
  - o Policy decided up on without consultation
  - o Decision made to be inclusive and anyone can enter
  - o We were told not to implement right away
  - o Concern for coaches and time spent in dressing room overseeing showers
  - o Will be discussing at presidents meeting on Sunday
  - o Ontario opted out
  - o Unclear; wording is not directive

- Harold will report back at next meeting
- Association can't opt out

**Meeting Adjourned at 9:32pm**

Next meeting will be November 21, 2023 at 7:00pm location Room 201 55+ Activity Centre