



**JDF Executive Meeting
September 19, 2023 In-Person**

Attendance:

Harold Bloomenthal	Present	John Turcotte	Absent
Mike Hales	Present	Karalee Reade	Present
Ian Taylor	Present	Darren Jarvie	Present
Sheryl Williamson	Present	Jared Steingard	Present
Janine Hughes	Present	Dennis Frenette	Present
Brian Kowalko	Present	Justin Simmons	Absent
Sara Blackstock	Present	Elaine Gaddam	Absent
Galen Brewer	Present	Jaclyn Lambourne	Present
Candice Heinekey	Present	Bonnie Osborne	Present
Corrina Taylor	Present	Jordan Taylor	Present
Jeff Eves	Present	Laurie Anderson	Absent
Trevor Won	Present	Catherine Laurie	Absent

Call to order

Meeting was called to order by Harold at 7:02pm

Established a Quorum

Adoption of previous minutes

Motion to adopt previous minutes from August 15, 2023 – motioned by Jaclyn, seconded by Corrina

To adopt minutes of the previous meeting – ALL

CARRIED

Old Business:

- Awards Banquet

New Business:

- Safety allocation for representative assessments

Motion to adopt agenda as presented – motioned by Corrina seconded by Bonnie

All in favor - ALL -

CARRIED

Old Business:

- Awards Banquet:

Motion to have an awards banquet at the Legion on April 4th – motioned by Harold – seconded by Corrina

All in favour of banquet – motion carried

- Capacity of Legion = approximately 325
- Legion will charge a lump sum rather than fees for additional things such as music
- Committee, chaired by Corrina and Sheryl will form to begin planning early

Financial report – Trevor

- At this point in the year, the most of the membership revenue is already recognized and expenses will be incurred throughout the year. Showing a \$250K surplus up to this point, but cost such as referees and ice still to come.
- Provided we breakeven at the end of this year, Association will have approximately \$150K in net assets. This is mostly made up of \$100,000 held in a GIC as our contingency fund in case we do not receive the Gaming Grant.
- We have been notified that we have been approved for the \$100,000 Gaming Grant for 2023/24 season. Funds have not been received yet. We had budgeted for \$125K and shortfall from this should be made up from sponsorship activity and additional membership revenue.
- Membership revenue has increased this year due to higher registration numbers (692 registrations in 2023)
- Accounts receivable are at \$209K as we are still working on the administration of applying payments received to accounting records. This will result in movement of the balance from accounts receivable to cash.
- Bursary fund at 36k

Web site – Darren

- Few teams are up and running with Sports Engine; difficulty with recreation teams getting players loaded.
- Website provider is the issue – Darren now working with RAMP to investigate if RAMP will work with Schedule Works. RAMP is interested in helping and if everything works, the switch over will occur at the beginning of April 2024
- Issue with team calendars appearing in wrong team calendars – Darren is working on solution with Sports Engine
- When managers are assigned to a team the divisional managers should reach out to Darren so their access can be granted in SportsEngine.
- Manager Manual –updates complete, and new version added to the tablets.

Committee Reports

President – Harold

- Presidents meeting:
 - need help in finding Commissionaires for recreation hockey. JDF has helped often in the past; Janine will send out notice to JDFMHA Community

- Cross Ice policy has been adopted for 2023
 - Disparity in wording has been regularized for all (Hockey Canada, BC Hockey, VIAHA)
 - Team formation has been defined
 - Game play will begin December 15 (younger ages will stay at cross ice) U9's will have controlled scrimmages (8 year olds) for a transition period until January 15, 2024 then full ice can begin
- U11 age division: Hockey Canada will introduce a more rigorous U11 pathway
- VIAHA would like MHA's to have a policy to deal with abusive parents in stands
 - Mike, Ian, and Sheryl , Harold will look at a process with a clear reporting mechanism
 - Brian noted that the onus should be on the management side for reporting incidents

Registrar – Janine

- Report on current numbers as of September 19, 2023:

AGE DIVISION	ENROLLMENT	TEAMS
U6	40	2
U7	52	3
U8	67	4
U9	72	4
U11	119	2 development 5 recreational
U13	99	2 rep; 4 recreational
U15	97	2 rep; 4 rec
U18	103	2 rep; 4 rec
U21	43	2

- Working on team rosters and volunteer qualifications

Head Referee/Ref Allocator – Galen; Candice

- Returning ref clinic will be held Tuesday October 10th for levels 1 2, 3,
- Will be signing off all the summer camp attendees; Spordle is not meeting our needs and will be transitioning back to Goalline for assigning referees.
- Meeting with parents and younger referees to talk about the treatment of coaches towards referees (discussion on acceptable conduct)

Ice Coordinator/Ice Committee – Sara B

- VIAHA slow and getting games out
- U11 development placement games will be the next 5 weekends
- League game play for regular season begins on October 28th
- Balancing games for U13 to U18 will finish off next week
- There will be set 6ams for representative teams, set 345 for U11's and aiming to give each team 1 set ice time per week.

Gaming – Catherine (absent)

- Working through a 50/50 and bottle drives

Tournament (Jeff/Darren)

- U15 rep tournament probably won't take place; Many other events happening in Victoria at the same time and accommodations are hard to find.
 - U13 recreation tournament may be all local teams
 - U13 rep tournament is filling up with applicants
 - U11 Dev B1 will not be B2 so perhaps the U15 Rep takes the game slots
 - U18 recreation tournament is at capacity
 - Debbie Cooper is filling up
 - Jamborees are slowly starting to fill up
- Support – U13 rec is coming together to meet – get gaming licenses

Sponsorship – Jared

- Working on pitch deck with Ryan King – tools for soliciting funds
 - Possible revenue stream – fines for coaches
 - Tournament sponsors lined up and collecting funds
 - Needs help setting up raffle box (will run two over the season)
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Equipment Manager – John T (absent)

- Handing out jerseys September 20th @ 6:30pm
- Socks are in at John's shop so teams can pick up socks from Hometown

Head Coach – Brian

- Need to review when we start taking ice (i.e. taking 6am ice but not being used)
- Jared stepped up and helped a lot with U11 Rec back to the ice
- Request for 3 on 3 has been sent out and will get going once we have teams and coaches
- Will be working on communication with coaches
- By first week in October will be starting in on goalie program
- Vic Gervais has been helping out with balancing games

Risk Management – Elaine (absent)

- U18T1 and T2; U15 T1 and T2 are set up in epact with emails sent to the safety's on each team to set themselves up. No injuries to report. CRCs are coming in and being updated on the spreadsheet.
- U13 T1 and T2 are on my list assuming they're all set with the teams.
- Jaclyn needs to send referee injury report to Elaine

VP Admin – Mike

- Boards are here for the Q for younger age divisions
- Hockey Canada Policy being added to coed dressing room policy – will be amending our policy to be more clear

VP Operations – Ian (virtual)

- Will be signage added to Westhills regarding when skaters are permitted to step on ice after the ice clean for safety purposes
- Good feedback from 545am ice
- Off to a good start with the disciplinary committee

Social media – Laurie (absent)

Head Manager & Divisional Manager reports

Head Manager – Sheryl

- Assisting divisional managers where needed during assessments and back to the ice sessions
- Managers meetings will be October 2nd for U11 to U21; U6 to U9 managers meeting Oct. 30th
- VIAHA island league managers meeting September 26 for U13; and other age division meetings will be sent out soon

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Age Division reports

U7 – Dennis

- back to the ice last week for U7 and U6 will begin this weekend.

U9 – Karalee

- Back to the ice last weekend

U11 – Justin (Absent)

- Nothing to report

U13 – Bonnie

- T1 and T2 formed and balancing games moving ahead
- Some negative feedback from parents that there wasn't a T3 team
- Smaller teams in age divisions (13 skaters); Bonnie will notify Harrold if a team falls below 12 skaters
- Dryland for recreation players? Not offered to through JDFMA but parents can submit a sanction request to BC Hockey for approval

U15 – Jaclyn

- Going well

U18 – Jordan

- Balancing game this week
- Easy going group of players
- Lost stick at last practice and working to find; Harold will work to help find stick

U21 – Darren

- Two teams (43 players)
- Full attendance at practices so far

Correspondences – no updates

New Business

Safety allocation for representative assessments

- Injury at U15 rep assessments and no designated safety moving forward for next season, we should be assigning safety's to assessment games similar to assigning time keeper
- Risk management perspective we should have a safety
- Risk manager would be responsible for assigning safety for the assessment games
- Referees could be added to Epect – Mike will investigate

Meeting Adjourned at 9:12pm

Next meeting will be October 17, 2023 at 7:00pm Location Room 201 55+ Activity Centre