



**Softball New Brunswick Annual General Meeting**

**April 14, 2025 via Zoom**

**7:30pm ADT**

**1. Credentials**

**Voting Members:**

1. Scott Willis
2. Matt Whipple
3. Hillary Pineau
4. Ron Campbell
5. Charlie Chiasson
6. Craig Clarkson
7. Paul Bedford
8. France Bourque
9. Darleen Sobeys
10. Barry Adams
11. Josh Astle
12. Stacy Blois
13. Christy Brigger-Borgald
14. Ian Flanagan
15. Vicky Leclerc
16. Rheal Levesque
17. Shawn Titus
18. Pat Thibault
19. Jason Thorne
20. Mark Young

- a. 20 voting members, quorum has been established
- b. 3 non-voting observers
- c. 2 staff

**Non-Voting Observer:**

1. Josh Gordon
2. Bob Stanton
3. Thomas Wood

**Staff:**

1. Cameron Rogers
2. Megan Diercks

**2. Land Acknowledgement**

- a. Softball New Brunswick's office is located on the traditional unceded territories of the Wolastoqiyik, Mi'kmaq, and Peskotomuhkati Nations. We honour the traditional lands and homelands of all indigenous peoples and communities across Canada, including First Nations, Inuit, Métis living both on and off reserve, in rural and urban communities.

**3. President's Address**

- a. President Scott Willis called the 2025 Annual General Meeting to order at 7:41pm on April 14, 2025.
- b. Confirmed that this Annual General Meeting will cover items from October 1, 2023 to September 30, 2024.



- c. The 2025 Annual General Meeting is being held via Zoom due to membership feedback. All voting attendees were asked to turn their cameras on for the duration of the meeting.
- d. Cameron Rogers and Megan Diercks were identified as the voting scrutineers and Bob Stanton as the parliamentarian.
- e. The Rules of Procedure were outlined, and Roll Call was completed.
- f. Voting Scrutineer's, Cameron Rogers and Megan Diercks confirmed 20 voting members, 3 non-voting observers and 2 staff in attendance.

**4. Approval of the Agenda**

- a. **Motion: To approve the 2025 Softball New Brunswick Annual General Meeting Agenda as presented.**

First: Charlie Chaisson	Second: Hillary Pineau
Carried: 20-0-0	

**5. Minutes of the last Annual General Meeting**

- a. **Motion: To accept the 2024 Softball New Brunswick Annual General Meeting Minutes.**

First: Matt Whipple	Second: Rreal Levesque
Carried: 20-0-0	

**6. Business arising from the Minutes of the last Annual General Meeting**

- a. No business arising from the last meeting

**7. 2024 Financial Reports**

- a. Reminding members of the reporting period October 1, 2023 to September 30, 2023.
- b. Financials were circulated to the membership in advance and included in the AGM booklet.
- c. **Motion: To accept the reviewed financial statements from the October 1, 2023 to September 30, 2024 reporting period as prepared and presented.**

First: Charlie Chaisson	Second: France Bourque
Carried: 20-0-0	

- d. Scott Willis discussed the current financial position of Softball New Brunswick and the status of the Primary Bank Account, Technical Fund and Umpires Account. Informed members that the Board has voted to move the fiscal year to January 1 to December 31 to closer align with operations and allow for a smoother transition for the Treasurer and Executive Director at year end. Moving the fiscal year will give the membership a better up to date financial report at the Annual General Meeting with the fiscal year now ending December 31, approximately 14 weeks prior. The upcoming fiscal year end which will be presented at the next Annual General Meeting will cover 15 months, October 1, 2024 to December 31, 2025.

**8. Reports**

- a. All submitted reports have been circulated to the membership in advance of the AGM.
- b. **Motion: To accept the Softball New Brunswick submitted reports**

First: France Bourque	Second: Darleen Sobey
Carried: 20-0-0	



## 9. Old Business

a. No Old Business

## 10. Amendments to the Constitution

- a. No amendments to the constitution were brought forward.

## 11. Notices of Motion(s)

- a. Eight (8) Notice of Motions were submitted by Softball New Brunswick Board of Directors and circulated to members in advance of the Annual General Meeting.
  - i. Aware of an amendment to be made to Notice of Motion #5.
- b. A straw vote was held to determine if the membership wishes to approve Notice of Motions #1-4 and #6-8 as a package. Members were in favour.
- c. **Motion: To accept Notice of Motions #1-4 and #6-8 as submitted.**

## **First: Barry Adams**

## Second: Rheal Levesque

Carried: 20-0-0

## Notice Of Motion #1

Submitted By: Softball New Brunswick Board of Directors

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

## REFERENCE: (Section, article, number, page, etc.)

## By-Laws, Article 2 Corporate Affairs, 2.6.b

**WHEREAS: (Article as currently written)**

b. The independent auditor and/or accredited accounting firm shall be chosen at the first regular meeting of the Board following the Annual General Meeting of each year. The books and records shall be presented to an independent auditor and/or an accredited accounting firm by November 1st each year for a financial review. Audited financial statements shall be presented to the board at the Winter Board Meeting.

**BE IT RESOLVED THAT** (Motion. State whether revision, addition, deletion)

b. The independent auditor and/or accredited accounting firm shall be chosen at the Fall Board meeting each year. The books and records shall be presented to an independent auditor and/or an accredited accounting firm by January 15th of the following year for a financial audit or review. Audited or reviewed financial statements shall be presented to the board at the March or April Board Meeting, prior to the Annual General Meeting.



**RATIONALE:**

Softball New Brunswick's fiscal year currently runs from October 1st to September 30th. This has proven difficult over the past number of years due to the timing and increase of Softball New Brunswick activities taking place in the Fall. Moving the fiscal year from January 1st to December 31st will better align with Softball New Brunswick's activities and allow for a smoother transition from year to year by the Softball New Brunswick Treasurer and Executive Director.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

There will be no direct financial implications, however, for 2025, Softball New Brunswick's fiscal year will run from October 1st, 2024 to December 31st, 2025, adding 3 months to our financial statements. Based on Softball New Brunswick's current draft budget for the year this will show a deficit for 2025, due to the additional expenses from October-December (Hall of Fame/Annual Awards, Softball Canada AGM, staff wages/benefits, office rent etc.) with no income during these months.

**FINAL RECOMMENDATIONS:**  Carried  Amended  Withdrawn  Defeated

**Notice Of Motion #2**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** **Seconded By:**

**REFERENCE:** (Section, article, number, page, etc.)

By-Laws, Article 3 Duties of the Board of Directors, 2.e.xii

**WHEREAS:** (Article as currently written)

The Technical Director shall be members of the Selection Committee responsible for selection(s) of Coaches and Managers for elite teams. (i.e. Canada Games Teams, Provincial Team Programs, and Development Programs.)



**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**Deletion**

The Technical Director shall be a member of the Selection Committee responsible for selection(s) of Coaches and Managers for elite teams. (i.e. Canada Games Teams, Provincial Team Programs, and Development Programs.)

**RATIONALE:**

Does not refer to Co-ordinators.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:**  **Carried**  **Amended**  **Withdrawn**  **Defeated**

**Notice Of Motion #3**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** **Seconded By:**

**REFERENCE:** (Section, article, number, page, etc.)

By-Laws, Article 3 Duties of the Board of Directors, 2.f

**WHEREAS:** (Article as currently written)

f. REMUNERATION OF EXECUTIVE

- i. Remuneration, if any, paid on a bi-weekly basis to the Executive and/or Technical Director(s) of the Association, shall be determined by the Board and shall be classified as a "salary" paid to the Executive and/or Technical Director(s) and as such will be subject to performance review of said salaried employee and reviewed each year.



- ii. Any payments made to the Treasurer of the Association shall be determined by the Board of the Association. The payment shall be paid monthly in accordance with the completion of the Treasurer's duties.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**Revision**

**f. REMUNERATION OF PAID LEADERSHIP**

- i. Remuneration, if any, paid on a bi-weekly basis to the **Employee's** of the Association, shall be determined by the Board and shall be classified as a "salary" paid to the **Employee's** and as such will be subject to **an annual** performance review.
- ii. Any payments made to the Treasurer of the Association shall be determined by the Board of the Association. The payment shall be paid monthly in accordance with the completion of the Treasurer's duties.

**RATIONALE:**

The Technical Director and Treasurer are not part of the Executive. Replacing Executive and Technical Director with employees, allows for flexibility should additional funding become available to hire additional staff or if the direction of Softball NB changes and alternate titles for positions are used.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:** **X** **Carried**  **Amended**  **Withdrawn**  **Defeated**

**Notice Of Motion #4**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** **Seconded By:**

**REFERENCE:** (Section, article, number, page, etc.)



By-Laws, Article 4 Regional Associations

**WHEREAS: (Article as currently written)**

1. Softball New Brunswick Inc. promotes the concept of five (5) Regional Associations within the Province. Any region with over twenty-five (25) members must form a Regional Association
2. Each Regional Association will develop their own Executive, conduct their own meetings, open their own bank account, develop inter-zone programs and events, and act as the Associations agent in terms of provincial affairs.
3. The Regional Associations will select their own Regional Director for a two-year term:
  - a. The North Western, Capital Western, and South Eastern Regions will hold an election in odd number years.
  - b. The Fundy and North Eastern Regions will hold an election in even number years.
    - i. i. Elections are to take place in the fall prior to the Fall Softball New Brunswick Inc. Board Meeting
4. The Regional Director will present an annual report at the Softball New Brunswick Inc. Annual General Meeting.
5. The Regional Association, upon receipt of their Annual Report and Financial statement, shall receive monies due to be returned to the Region when applicable.
6. The financial books and/or records of each Region or Regional Association, shall be presented to the Financial Committee prior to the Winter Board Meeting. Odd years North Western, Capital Western and South Eastern Regions and even years the Fundy and North Eastern Regions.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**Addition, Revision**

1. Softball New Brunswick Inc. promotes the concept of five (5) Regional Associations within the Province. Any region with over twenty-five (25) members must form a Regional Association
2. Each Regional Association will develop their own Executive, conduct their own meetings, open their own bank account, develop inter-zone programs and events, and act as the Associations agent in terms of provincial affairs.
3. **Regional Associations shall hold meetings every Spring and Fall.**
4. The Regional Associations will select their own Regional Director for a two-year term:
  - a. The North Western, Capital Western, and South Eastern Regions will hold an election in odd numbered years.
  - b. The Fundy and North Eastern Regions will hold an election in even numbered years.



- c. Elections are to take place in the fall prior to the Softball New Brunswick Inc. Fall Board Meeting
- 5. Regional Directors will present an annual report at the Softball New Brunswick Inc. Annual General Meeting.
- 6. The Regional Association, upon receipt of their Annual Report and Financial statement, shall receive monies due to be returned to the Region when applicable.
- 7. The financial books and/or records of each Region or Regional Association, shall be presented to the Financial Committee prior to the Winter Board Meeting. Odd years North Western, Capital Western and South Eastern Regions and even years the Fundy and North Eastern Regions.

Insert 3, subsequent items to be renumbered

**RATIONALE:**

Have been operating that each Regional Association holds a meeting every spring and fall.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:**  **Carried**  **Amended**  **Withdrawn**  **Defeated**

**Notice Of Motion #6**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** **Seconded By:**

**REFERENCE: (Section, article, number, page, etc.)**

By-Laws, Article 5 Annual General Meeting, 4:01.1

**WHEREAS: (Article as currently written)**



Each member of the Board, per Bylaw 1:08 shall have one (1) vote each at all meetings, except any current SNB staff or appointed members.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**Revision**

Each member of the Board, ~~per Bylaw 1:08~~ shall have one (1) vote each at all meetings, except any current Softball New Brunswick staff or appointed members.

**RATIONALE:**

Reference does not apply to the Annual General Meeting, or voting eligibility.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:**  Carried  Amended  Withdrawn  Defeated

**Notice Of Motion #7**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** **Seconded By:**

**REFERENCE: (Section, article, number, page, etc.)**

By-Laws, Article 5 Annual General Meeting, 4:01.4

**WHEREAS: (Article as currently written)**

Each elected director of a Regional Association is to have one (1) vote at Softball New Brunswick Inc.'s Annual General Meeting excluding Regional Umpire Associations. (See Umpires Constitution 2:02)



**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**Revision**

As per the Umpires Constitution 2:02, the appointed Regional Umpire-in-Chief in each of the five (5) recognized regions, shall have one (1) vote at Softball New Brunswick Inc's Annual General Meeting.

**RATIONALE:**

Each elected director of a Regional Association is a member of the board, therefore this is redundant to Article 5, 4:01.1.

Regional Umpire-in-Chief's should each receive one vote at the AGM to represent the umpires.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:**  Carried  Amended  Withdrawn  Defeated

**Notice Of Motion #8**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** **Seconded By:**

**REFERENCE:** (Section, article, number, page, etc.)

By-Laws, Article 5 Annual General Meeting, 4:01.5

**WHEREAS:** (Article as currently written)

5. Members 18 years of age or older and a member in good standing, ordinarily a resident in New Brunswick, shall be entitled to vote as per Bylaw Article 5 Section 4.01.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)****Revision**

5. Members 18 years of age or older and a member in good standing, ordinarily a resident in New Brunswick, shall be entitled to vote ~~as per Bylaw Article 5 Section 4.01.~~

**RATIONALE:**

Refers to voting eligibility of the Board, any voting member must be 18 years of age or older and a resident of New Brunswick

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:**  Carried  Amended  Withdrawn  Defeated**d. Motion: To amend Notice of Motion #5**

First: Shawn Titus

Second: Paul Bedford

Carried: 20-0-0

**Notice Of Motion #5****Submitted By:** Softball New Brunswick Board of Directors**Moved By:** **Seconded By:****REFERENCE:** (Section, article, number, page, etc.)

By-Laws, Article 5 Annual General Meeting, 1.

**WHEREAS:** (Article as currently written)

1. The Annual General Meeting of Softball New Brunswick Inc. shall be held the third Saturday of April. If the third Saturday of April falls on Easter weekend, the Annual General Meeting will



then be held on the 2nd or 4th weekend of April. Regional Association Meetings must be held prior to the Annual General Meeting.

**BE IT RESOLVED THAT** (Motion. State whether revision, addition, deletion)

## Revision

1. The Annual General Meeting of Softball New Brunswick Inc. shall be held the third Saturday of April. If the third Saturday of April falls on Easter weekend, the Annual General Meeting will then be held on the 2nd or 4th weekend of April. ~~Regional Association Meetings must be held prior to the Annual General Meeting.~~

## **RATIONALE:**

Details on Regional Association Meetings should be found under Article 4 Regional Associations.

## **FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:**  **Carried**  **Amended**  **Withdrawn**  **Defeated**

e. Motion: To accept Notice of Motion #5 as amended.

**First: Charlie Chaisson**

## **Second: Darleen Sobey**

Carried: 20-0-0

## **Notice Of Motion #5 - AMENDED**

**Submitted By: Softball New Brunswick Board of Directors**

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

## REFERENCE: (Section, article, number, page, etc.)

## By-Laws, Article 5 Annual General Meeting, 1.



**WHEREAS: (Article as currently written)**

1. The Annual General Meeting of Softball New Brunswick Inc. shall be held the third Saturday of April. If the third Saturday of April falls on Easter weekend, the Annual General Meeting will then be held on the 2nd or 4th weekend of April. Regional Association Meetings must be held prior to the Annual General Meeting.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**Revision**

1. The Annual General Meeting of Softball New Brunswick Inc. shall be held the **second or third week** of April. ~~If the third Saturday of April falls on Easter weekend, the Annual General Meeting will then be held on the 2nd or 4th weekend of April. Regional Association Meetings must be held prior to the Annual General Meeting.~~

**RATIONALE:**

To allow for flexibility to host the Annual General Meeting on a weeknight or weekend depending on the preference of the membership each year. A 14 day window allows us to work around Easter Weekend if needed. Any date later than the 3rd weekend of April is not ideal for timing and planning ahead of the season.

Details on Regional Association Meetings should be found under Article 4 Regional Associations as it should not be under Annual General Meeting.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

None

**FINAL RECOMMENDATIONS:**  **Carried**  **Amended**  **Withdrawn**  **Defeated**

**12. New Business**

- a. No new business



### 13. Election of Officers

- a. Cameron Rogers explained the election process as per the Softball New Brunswick By-Laws. Thanks to Dan Mersereau and Gracelyn Kaine for their tenure on the Board of Directors for multiple terms.
- b. **Adult Coordinator:** Josh Gordon (Nominated by Peter MacMenamon)
  - i. Acclimated
- c. **Grassroots Coordinator:** Hillary Pineau (Nominated by Matt Whipple)
  - i. Acclimated
- d. **Vice President:** no nominations were received during the nomination period, or from the floor. The position will remain vacant and the Board of Directors will attempt to find a suitable individual to fill the role.
- e. **Human Resource Coordinator:** no nominations were received during the nomination period, or from the floor. The position will remain vacant and the Board of Directors will attempt to find a suitable individual to fill the role.

### 14. Adjournment

- a. Scott Willis gave members an outline of priorities and goals as well as new initiatives to expect throughout the 2025 season.
- b. **Motion: To adjourn**

**First: Barry Adams**