



Timmins Ringette Association Board Position Questionnaire

This questionnaire asks about position job content. Please take time to fully and attach extra pages or examples if necessary.

1 Position Identification

Title	Player Development	Date	April 26 2021
Name	Nancy Courchesne	Email:	player-dev@timminsringette.com

2 General Purpose

The Player Development of the Timmins Ringette Association monitors, improves and develops the skills of the players at every level.

3 Key Activities & Tasks

Consider the key activities or responsibilities you undertake. Describe each of them, by a phrase, at the top of each box. Estimate (to the nearest 5%) the percentage of time per season you spend on each (combined total = 100%). For example:

1/2 day/day annually = 50%

1/2 day/bi-weekly = 5%

1/2 day/week annually = 10%

1/2 day/monthly = 2.5%

Then describe the **Major Tasks** for each activity using details or examples in the large box below

Activity A:	Receives and evaluates player advancement requests	% of Time:
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-Upon receiving a player advancement request, the player development director forms a committee to observe the player in action and follow the TRA policies to make a decision on whether or not the player should move up or down.



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Activity B:	Be responsible to coordinate the players' clinics, skill development clinics and tests available from the provincial association or Ringette Canada.	% of Time:
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Activity C:	% of Time:
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Activity D:	% of Time:
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**Activity
E:**

% of Time:

4 Estimated Hours Required

What do you estimate the time would be required for this position. We recognize that the time requirements vary from season to season so we really only looking for an estimate and when the time is required. Please consider your time over the entire year not just the playing season and don't forget to include time for meetings.

Month	Activities (A, B, C, D, E from above)	Time Estimate (Hours Per Week)
June		
July		
August		
September	A	1-2
October	A-B	1-2
November	B	1-2
December	B	1-2
January	B	1-2
February	B	1-2
March	B	1-2
April		
May		



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Additional Comments:

